


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

AUGUST 28, 2019
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 28, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

| | | | Page |
|--------------------------------------|----|--|------|
| CALL TO ORDER: | 1. | a) Call to Order | |
| AGENDA: | 2. | a) Adoption of Agenda | |
| ADOPTION OF PREVIOUS MINUTES: | 3. | a) Minutes of the August 13, 2019 Regular Council Meeting | 7 |
| | | b) Business Arising out of the Minutes | |
| DELEGATIONS: | 4. | a) Wilhelm Friesen, LA on Wheels Society – Handi-Bus Agreement (Agenda Item #9.c) (10:30 a.m.) | |
| | | b) Fort Vermilion RCMP (11:45 a.m.) | |
| | | c) | |
| TENDERS: | 5. | a) None | |
| PUBLIC HEARINGS: | | Public hearings are scheduled for 1:00 p.m. | |
| | 6. | a) Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete) | 25 |
| | | b) Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural) | 35 |
| GENERAL REPORTS: | 7. | a) Disaster Recovery Program (DRP) Updates (Standing Item) | |
| | | b) | |

| | | | | |
|------------------------------------|-----|----|---|-----|
| AGRICULTURE SERVICES: | 8. | a) | | |
| | | b) | | |
| COMMUNITY SERVICES: | 9. | a) | Organizational Chart Amendment – Manager of Emergency & Protective Services | 45 |
| | | b) | Fort Vermilion Processor/Wood Splitter Purchase | 49 |
| | | c) | LA on Wheels – Handi-bus Agreement | 51 |
| | | d) | | |
| FINANCE: | 10. | a) | Policy ADM049 Bursaries | 59 |
| | | b) | Financial Reports – January 1, 2019 to July 31, 2019 | 71 |
| | | c) | | |
| OPERATIONS: | 11. | a) | | |
| | | b) | | |
| UTILITIES: | 12. | a) | | |
| | | b) | | |
| PLANNING & DEVELOPMENT: | 13. | a) | Bylaw 1154-19 Land Use Bylaw Amendment to Rezone Plan 182 1653, Block 1, Lot 2 from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural) | 81 |
| | | b) | Bylaw 1155-19 Land Use Bylaw Amendment to amend the definition of Dwelling-Row | 89 |
| | | c) | Township Road 1042 Road Allowance Use | 97 |
| | | d) | | |
| | | e) | | |
| ADMINISTRATION: | 14. | a) | Mackenzie Region Aboriginal Interagency Committee Meetings | 99 |
| | | b) | Canadian Bison Association – Grant Extension to Invest in Dealing with Diseased Northern Bison | 107 |

- c) Caribou Update (Standing Item)
- COUNCIL COMMITTEE REPORTS:**
 - 15. a) Council Committee Reports (verbal)
 - b) Municipal Planning Commission Meeting Minutes 113
 - c) Community Services Committee Meeting Minutes 125
- INFORMATION / CORRESPONDENCE:**
 - 16. a) Information/Correspondence 131
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
- 17. a) Union Negotiations Update (s.23, 24)
 - b)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:**
 - 19. a) Regular Council Meeting
September 10, 2019
10:00 a.m.
Fort Vermilion Council Chambers
 - b) Regular Council Meeting
September 23, 2019
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Carol Gabriel, Director of Legislative & Support Services |
| Title: | Minutes of the August 13, 2019 Regular Council Meeting |

BACKGROUND / PROPOSAL:

Minutes of the August 13, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the August 13, 2019 Regular Council Meeting be adopted as presented.

Author: _____ Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**August 13, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor (joined via teleconference at 1:06 p.m.)
David Driedger Councillor
Eric Jorgensen Councillor (teleconference/in-person at 11:38 a.m.)
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: Walter Sarapuk Deputy Reeve
Anthony Peters Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Byron Peters Deputy CAO
Doug Munn Director of Community Services
David Fehr Director of Operations
Carol Gabriel Director of Legislative & Support Services/Recording Secretary
Jennifer Batt Interim Director of Finance
Grant Smith Agricultural Fieldman
Julie Emmerson Executive Assistant

ALSO PRESENT: Willie Schmidt, Fleet Maintenance Manager
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 13, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-08-409 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 3. b) Paramount Meeting
- 7. b) Fort Vermilion River Sign
- 14. e) Caribou – Moratorium
- 14. f) Extension Highway 58 East to Wood Buffalo National Park

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the July 24, 2019 Regular Council Meeting

MOTION 19-08-410

MOVED by Councillor Braun

That the minutes of the July 24, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

Update regarding the status of the meeting to be scheduled with Paramount Resources Ltd.

**GENERAL
REPORTS:**

7. a) CAO and Director Reports

MOTION 19-08-411

MOVED by Councillor Driedger

That the CAO and Directors reports for July 2019 be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. a) Bylaw 1152-19 Land Use Bylaw Amendment to Rezone NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)

MOTION 19-08-412

MOVED by Councillor Braun

That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to Rural Industrial General “RIG”, subject to public hearing input.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 19-08-413

MOVED by Councillor Bateman

That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.

CARRIED

MOTION 19-08-414

MOVED by Councillor Wardley

That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

Reeve Knelsen recessed the meeting at 10:37 a.m. and reconvened the meeting at 10:49 a.m.

**COMMUNITY
SERVICES:**

**9. a) Bylaw 1144-19 Remuneration for Volunteer Fire
Fighters**

MOTION 19-08-415
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County as AMENDED.

CARRIED

MOTION 19-08-416
Requires 2/3

MOVED by Councillor E. Peters

That third reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

CARRIED

TENDERS: 5. b) 2019 Micro Surfacing

MOTION 19-08-417 MOVED by Councillor Braun

That the 2019 Micro-Surfacing Tenders – Envelope 1 be opened.

CARRIED

Tenders Received

| | |
|----------|----------------------------------|
| West Can | All required documents enclosed. |
| ACP | All required documents enclosed. |

MOTION 19-08-418 MOVED by Councillor Driedger

That the 2019 Micro-Surfacing Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

Tenders Received

| | |
|----------|--------------|
| West Can | \$248,472.00 |
| ACP | \$168,000.00 |

MOTION 19-08-419 MOVED by Councillor Wardley

That the 2019 Micro-Surfacing contract be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

TENDERS: 5. a) 2019 Chip Seal

MOTION 19-08-420 MOVED by Councillor E. Peters

That the 2019 Chip Seal Tenders – Envelope 1 be opened.

CARRIED

Tenders Received

| | |
|----------|----------------------------------|
| West Can | All required documents enclosed. |
| ACP | All required documents enclosed. |

MOTION 19-08-421 **MOVED** by Councillor Braun

That the 2019 Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

Tenders Received

| | |
|----------|--------------|
| West Can | \$409,363.50 |
| ACP | \$428,557.50 |

MOTION 19-08-422 **MOVED** by Councillor Bateman

That the 2019 Chip Seal tenders be rejected as the bids were over budget.

CARRIED

MOTION 19-08-423 **MOVED** by Councillor Bateman

That administration bring back options for the chip seal project.

CARRIED

DELEGATIONS: **4. a) Willie Schmidt, Fleet Maintenance Manager**

Councillor Jorgensen joined the meeting in person at 11:38 a.m.

ADMINISTRATION: **14. c) Fire Truck Purchase**

MOTION 19-08-424 **MOVED** by Councillor Driedger
Requires 2/3

That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck.

CARRIED

Reeve Knelsen recessed the meeting at 11:52 a.m. and reconvened the meeting at 12:52 p.m.

MOTION 19-08-425 **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program be added to the Closed Meeting.

CARRIED

COMMUNITY SERVICES:

9. b) Organizational Chart Amendment – Manager of Emergency & Protective Services

MOTION 19-08-426

MOVED by Councillor Jorgensen

That the position of Manager of Emergency & Protective Services be TABLED to budget deliberations.

DEFEATED

Councillor Cardinal joined the meeting via teleconference at 1:06 p.m.

MOTION 19-08-427

MOVED by Councillor Braun

That the position of Manager of Emergency & Protective Services be TABLED to the next meeting for more information.

CARRIED

PUBLIC HEARINGS:

6. a) Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)

Reeve Knelsen called the public hearing for Bylaw 1115-18 to order at 1:26 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1115-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Municipal Reserve Closure. Byron Peters, Deputy CAO, presented the following:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, close

the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lot, the Municipal Reserve designation must be removed via bylaw.

The applicant must purchase the Municipal Reserve from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

First reading was given on June 12, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Municipal Reserve Closure. Council had the following questions or comments:

- *Did we agree to swap lands for the strip on the main street side? Yes, an agreement is in place with the landowner.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1115-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1115-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1115-18 at 1:28 p.m.

MOTION 19-08-428 **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

MOTION 19-08-429 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

**PUBLIC HEARINGS: 6. b) Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR,
Block 2, Plan 052 2360 (La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1116-18 to order at 1:28 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1116-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Lane Closure. Byron Peters, Deputy CAO, presented the following:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, purchase and close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lane, it must be closed via bylaw and approved by the Minister of Transportation. The applicant must purchase the lane from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This application was circulated to referral agencies and there are no current utilities or easements within the lane.

The County will be required to allocate 10 m of the land on the west side for future road widening. The right of way on the east is currently 25 meters. A 30 meter right of way is desired therefore the County will allocate 5 meters to the east. In order to accommodate the developer, we can reallocate the Municipal Reserve to the west side and 5 meters of the lane can be reallocated to the east side for the right of way.

The developer will only be required to buy 1 meter of the lane at market value.

First reading was given on June 12, 2019.

Reeve Knelsen asked if Council has any questions of the proposed lane closure. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1116-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1116-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1116-18 at 1:29 p.m.

MOTION 19-08-430

MOVED by Councillor Braun

That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.

CARRIED

FINANCE:

10. a) None

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING &
DEVELOPMENT:**

13. b) Bylaw 1153-19 Land Use Bylaw Amendment to Rezone Part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1" (La Crete)

MOTION 19-08-431

MOVED by Councillor Bateman

That first reading be given to Bylaw 1153-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1", subject to public hearing input.

DEFEATED

**PLANNING &
DEVELOPMENT:**

**13. c) Fort Vermilion Streetscape Implementation Committee
– Proposed Lookout Deck Update**

MOTION 19-08-432

MOVED by Councillor Wardley

That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. d) Fort Vermilion Streetscape Implementation Committee
– Proposed Tree Planting Project**

MOTION 19-08-433

MOVED by Councillor Jorgensen

That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44th Avenue.

CARRIED

Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:09 p.m. with all members present with the exception of Councillor Jorgensen.

**PLANNING &
DEVELOPMENT:**

**13. e) Fort Vermilion Streetscape Implementation Committee
– Member Resignation**

MOTION 19-08-434

MOVED by Councillor Wardley

That the member at large resignation on the Fort Vermilion Streetscape Implementation Committee be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. f) Multi-Year Funding Request for the Collaborative
Grassroots Caribou Recovery Research Project**

Councillor Jorgensen rejoined the meeting at 2:10 p.m.

MOTION 19-08-435
Requires 2/3

MOVED by Councillor Wardley

That \$150,000 be reallocated from the Zama Road Frost Heaves project in support of the three year research data project for the Northwest Species at Risk (NWSAR) Committee.

CARRIED

ADMINISTRATION:

14. a) Bylaw 1151-19 Establish Position of Director of Emergency Management and Deputy Director of Emergency Management

MOTION 19-08-436

MOVED by Councillor Bateman

That first reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County as presented.

CARRIED

MOTION 19-08-437

MOVED by Councillor Braun

That second reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

CARRIED

MOTION 19-08-438
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-08-439

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

CARRIED

ADMINISTRATION: 14. b) Tri-Council Meeting Agenda – September 4, 2019

MOTION 19-08-440 MOVED by Councillor Wardley

That the following items be added to the September 4, 2019 Tri-Council meeting for discussion:

1. Lobby Government Effectively Seminar
2. Regional Economic Discussions
3. 2022 Alberta Summer Games
4. Regional Emergency Management Bylaw

CARRIED

ADMINISTRATION: 14. d) November 12, 2019 Regular Council Meeting Date

MOTION 19-08-441 MOVED by Councillor Wardley
Requires Unanimous

That the November 12, 2019 Regular Council meeting be rescheduled to November 5, 2019.

CARRIED UNANIMOUSLY

ADMINISTRATION: 14. e) Caribou Update (Standing Item)

MOTION 19-08-442 MOVED by Councillor Wardley

That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.

CARRIED

MOTION 19-08-443 MOVED by Councillor Jorgensen

That the caribou update be received for information.

CARRIED

ADMINISTRATION: 14. f) Extension of Highway 58 East to Wood Buffalo National Park (ADDITION)

MOTION 19-08-444 MOVED by Councillor Wardley
Requires Unanimous

That a letter be sent to regional and territorial stakeholders, and

the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 2:58 p.m. and reconvened the meeting at 3:07 p.m.

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-08-445

MOVED by Councillor Bateman

That the Council committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-08-446

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of July 25, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Emergency Advisory Committee Meeting Minutes

MOTION 19-08-447

MOVED by Councillor Wardley

That the unapproved Emergency Advisory Committee meeting minutes of July 23, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Finance Committee Meeting Minutes

MOTION 19-08-448

MOVED by Councillor Braun

That the unapproved Finance Committee meeting minutes of July 25, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENC:**

16. a) Information/Correspondence

MOTION 19-08-449

MOVED by Councillor E. Peters

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-08-450

MOVED by Councillor Bateman

That Council move into a closed meeting at 3:29 p.m. to discuss the following:

- 17. a) 2018 Year End Audit – Management Letter (*FOIP, Div. 2, Part 1, s. 24*)
- 17. b) Disaster Recovery Program (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Jennifer Batt, Interim Director of Finance
- Dave Fehr, Director of Operations
- Doug Munn, Director of Community Services
- Julie Emmerson, Executive Assistant

MOTION 19-08-451

MOVED by Councillor Braun

That Council move out of a closed meeting at 4:01 p.m.

CARRIED

17. a) 2018 Year End Audit – Management Letter

MOTION 19-08-452 **MOVED** by Councillor Bateman

That the 2018 year end audit – management letter be received for information.

CARRIED

17. b) Disaster Recovery Program

MOTION 19-08-453 **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program update be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING DATE: **19. a) Next Meeting Dates**

Committee of the Whole Meeting
August 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
August 28, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-08-454 **MOVED** by Councillor Braun

That the Council meeting be adjourned at 4:02 p.m.

CARRIED

These minutes will be presented to Council for approval on August 28, 2019.

Joshua Knelsen

Lenard Racher

Reeve

Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Byron Peters, Deputy Chief Administrative Officer |
| Title: | PUBLIC HEARING Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18,19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete) |

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone the following lots 18,19, 20, 21 and 22 within Block 24, Plan 162 0364 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” to allow for houses without attached garages. Currently, these lots in H-R1A must have Single Family Dwellings with attached garages.

The applicant would like to rezone these lots, because he feels that they would sell quicker if the buyers had the option of having the attached garage or not. These lots have been for sale for 3 years and haven’t sold.

There is a zoning for manufactured homes south of these lots.

The intention of the H-R1B district is for a mix of development between single detached dwellings with or without garage-attached or garage-detached.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on June 13, 2019 where the following motion was made:

MPC-19-06-080 **MOVED** by *Jacquie Bateman*

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”.

CARRIED

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

This item was taken to Council on July 24, 2019 for first reading where it was passed with the following motion:

MOTION 19-07-384 **MOVED** by *Councillor Bateman*

That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B”, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

The Planning and Development Department is in support of this rezoning request as the lots are in an area with like built form.

Options are to pass, defeat or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Strategy E25.2 Identify and promote each hamlet’s strengths in relation to fostering family-friendly environments.

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

Not applicable at this time.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

Author: L Washkevich Reviewed by: C Smith CAO: _____

BYLAW NO. 1145-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Single Family. with or without Garage-Attached.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22

within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-1B” as outlined in Schedule “A” hereto attached.

READ a first time this 26th day of June, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

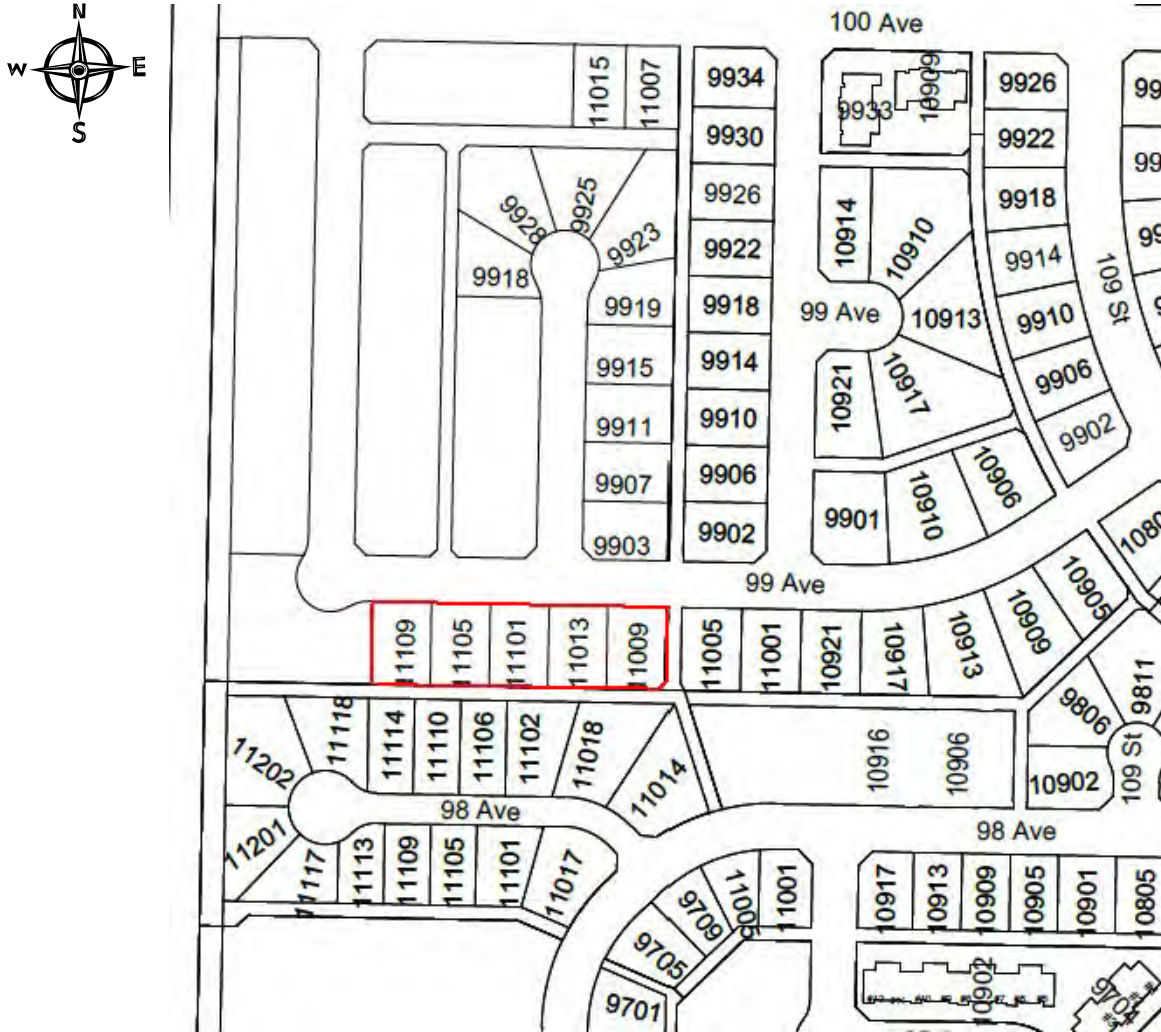
Lenard Racher
Chief Administrative Officer

BYLAW No. 1145-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B"



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 1B "H-R1B"

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

| | | |
|---|---------------------------------|------|
| NAME OF APPLICANT <i>George Janzen</i> | | |
| ADDRESS <i>Box 543</i> | | |
| TOWN <i>La Crete, Alberta</i> | | |
| POSTAL CODE <i>T0H-2H0</i> | PHONE (RES.) <i>926-6024</i> | BUS. |

COMPLETE IF DIFFERENT FROM APPLICANT

| | | |
|---|---------------------------------|------|
| NAME OF REGISTERED OWNER <i>Quality Investment</i> | | |
| ADDRESS <i>Box 543</i> | | |
| TOWN <i>La Crete, Alberta</i> | | |
| POSTAL CODE <i>T0H-2H0</i> | PHONE (RES.) <i>926-6024</i> | BUS. |

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

| | | | | | | | | |
|----------|------|------|-------|----|----|------------------------|------------------|-------------------------------------|
| QTR./LS. | SEC. | TWP. | RANGE | M. | OR | PLAN <i>1620364</i> | BLK <i>24</i> | LOT <i>18, 19, 20 21, 22</i> |
|----------|------|------|-------|----|----|------------------------|------------------|-------------------------------------|

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HR1A* TO: *HR1B*

REASONS SUPPORTING PROPOSED AMENDMENT:

- development has been ready for sale ^{for 3 years} and they haven't sold.
- finished residential cost will be about \$46,000 less in cost and therefore more people might be interested in these properties.
- there is a zoning for trailers right behind these properties, so it would be an easy transition.
- HR1B allows for houses without garages, whereas HR1A zonings have to have attached garages.

I/WWE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00* RECEIPT NO. *242896*

[Signature] APPLICANT DATE *May 14 19*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] REGISTERED OWNER DATE *May 14.19*

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW APPLICATION



File No. Bylaw 1145-19

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NOT TO SCALE



Mackenzie County



BYLAW APPLICATION



File No. Bylaw 1145-19

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Mackenzie County

NOT TO SCALE



Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1145-19

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Byron Peters, Deputy Chief Administrative Officer |
| Title: | PUBLIC HEARING Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural) |

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Lot 2, Plan 892 2718 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” otherwise known as the La Crete Sawmills. Currently, these properties are not zoned correctly to accommodate the sawmill.

This rezoning will bring everything into compliance. The applicant was granted a temporary permit to construct an addition to their existing office building. This permit was given on the condition that the property would need to be rezoned from “A” to “RIG”.

The intention of the RIG district is to provide for heavy industrial uses on large land parcels, distant from residential uses.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on June 13, 2019 where the following motion was made:

MPC-19-06-081 MOVED by David Driedger

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-19 being a Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

CARRIED

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

This item was taken to Council on July 24, 2019 for first reading where it was passed with the following motion:

MOTION 19-07-393 *MOVED* by Councillor Bateman

That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat or table second and third reading of the bylaw.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION/PUBLIC PARTICIPATION:

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

POLICY REFERENCES:

Not applicable at this time.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1148-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resource Processing.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 892 2718, , Lot 2 & NE 26-105-15-W5M

be rezoned from Agricultural "A" to Rural Industrial General "RIG" as outlined in Schedule "A" hereto attached.

READ a first time this 26th day of June, 2019.

PUBLIC HEARING held this ___ day of _____, 2019.

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

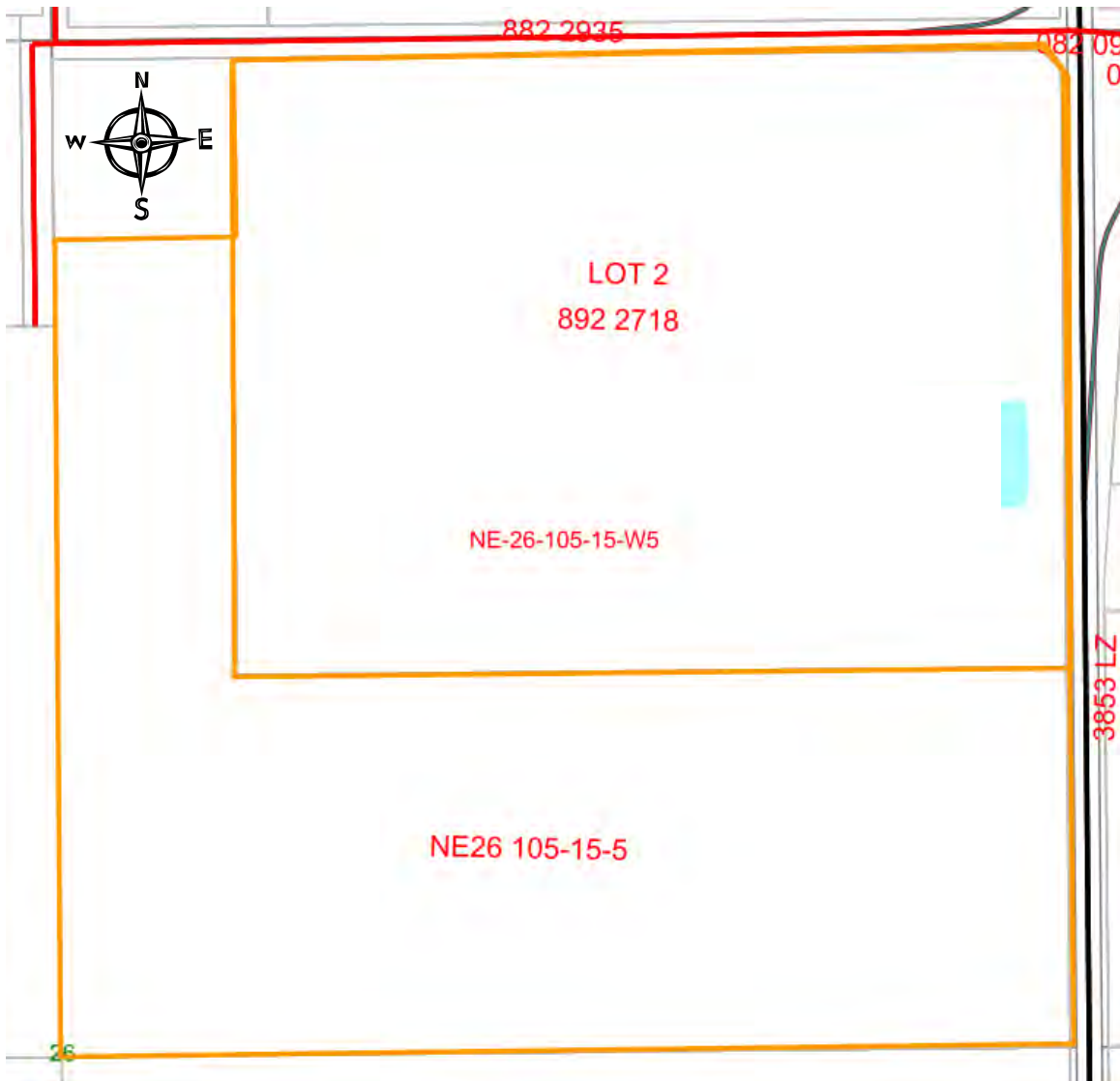
Lenard Racher
Chief Administrative Officer

BYLAW No. 1148-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 892 2718, Lot 2 & NE 26-105-15-W5M in Rural La Crete, be rezoned from Agricultural "A" to Rural Industrial General "RIG"



FROM: Agricultural "A"

TO: Rural Industrial General "RIG"

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

| | | |
|-------------------|--------------|------|
| NAME OF APPLICANT | | |
| ADDRESS | | |
| TOWN | | |
| POSTAL CODE | PHONE (RES.) | BUS. |

COMPLETE IF DIFFERENT FROM APPLICANT

| | | |
|---|-----------------------------------|------|
| NAME OF REGISTERED OWNER <i>LaCrete Sawmills</i> | | |
| ADDRESS <i>Box 1090</i> | | |
| TOWN <i>LaCrete</i> | | |
| POSTAL CODE <i>AB</i> | PHONE (RES.) <i>80928-2292</i> | BUS. |

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

| QTR./LS. | SEC. | TWP. | RANGE | M. | OR | PLAN | BLK | LOT |
|-----------|-----------|------------|-----------|----------|------------|----------------|-----|----------|
| <i>NE</i> | <i>26</i> | <i>105</i> | <i>15</i> | <i>5</i> | <i>and</i> | <i>8922718</i> | | <i>2</i> |

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *A* TO: *R1G*

REASONS SUPPORTING PROPOSED AMENDMENT:

Rezoning is required to support any development on this property. LaCrete Sawmills would fall under Industrial use, Heavy which isn't a use in Agriculture.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00*

RECEIPT NO. *248923*

APPLICANT

DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]

REGISTERED OWNER

May 15, 2019

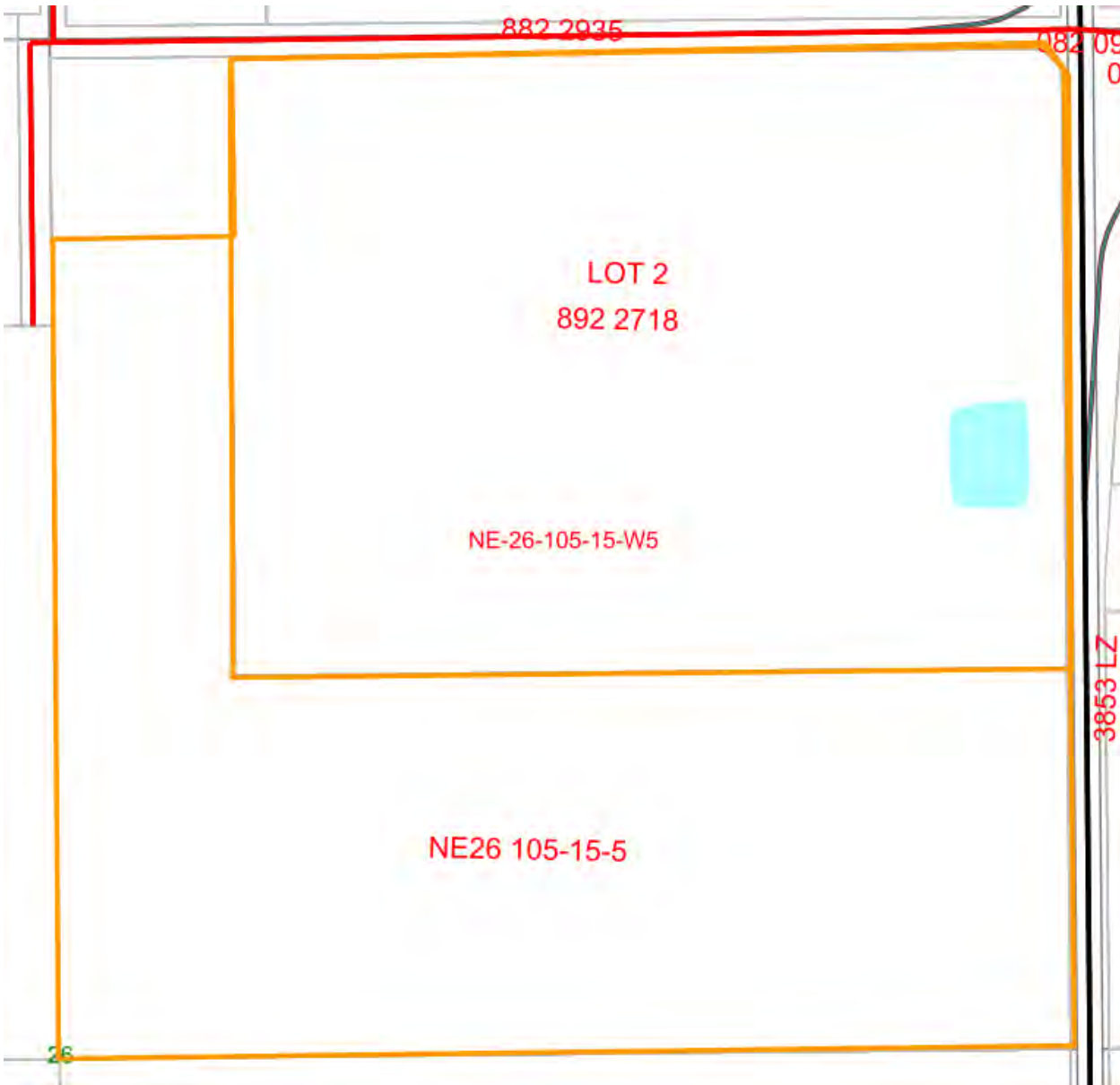
DATE

Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: office@mackenziecounty.com
www.mackenziecounty.com

BYLAW APPLICATION



File No. Bylaw 1148-19

NOT TO SCALE

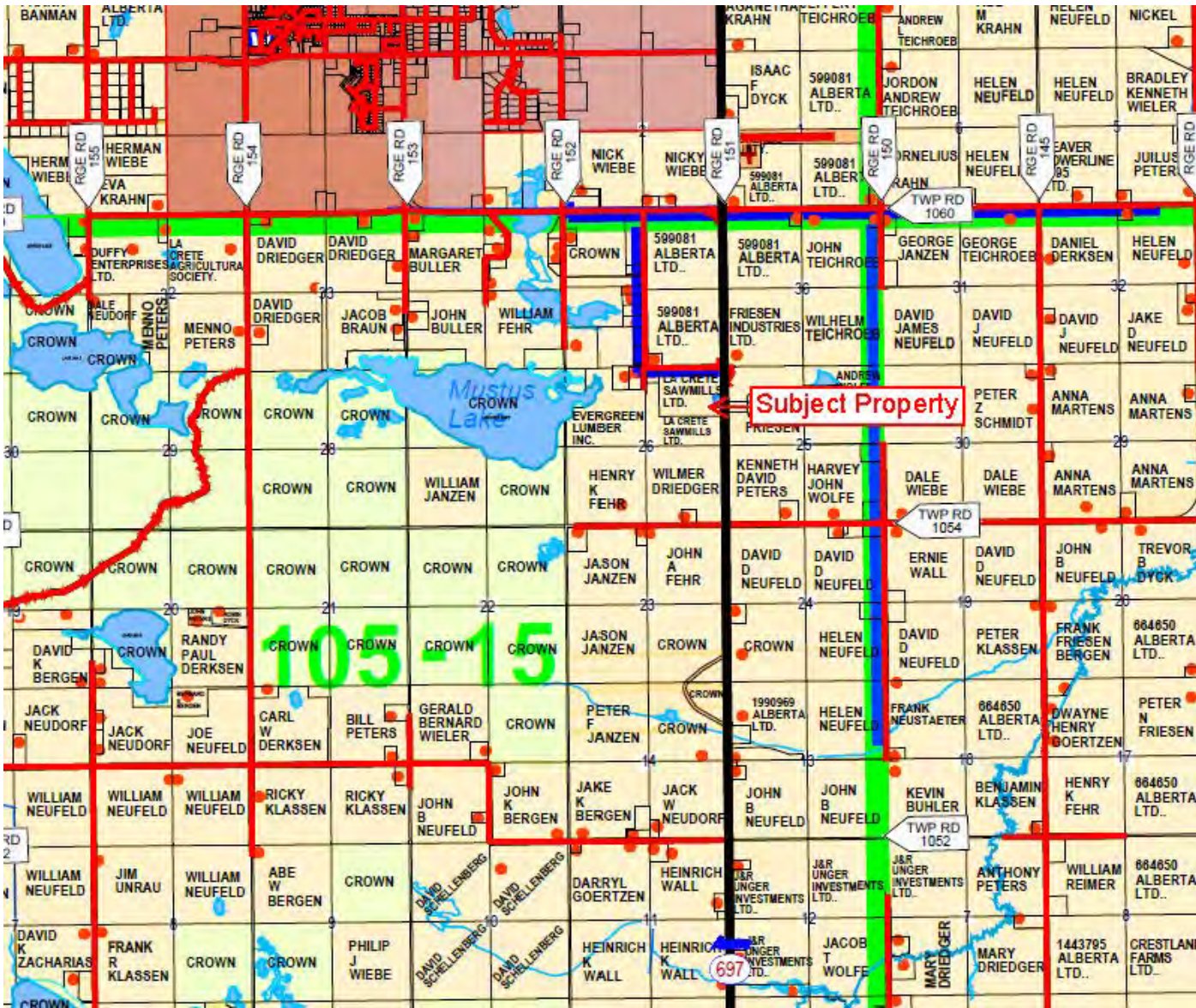
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Mackenzie County



BYLAW APPLICATION



File No. Bylaw 1148-19

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Mackenzie County

NOT TO SCALE



Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1148-19

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Doug Munn, Director of Community Services |
| Title: | Organizational Chart Amendment – Manager of Emergency & Protective Services |

BACKGROUND / PROPOSAL:

At the August 13, 2019 council meeting, administration presented the need for an additional position of a municipal Manager of Emergency and Protective Services. Council tabled the item for more information.

The following is an annual breakdown of the costs for this position:

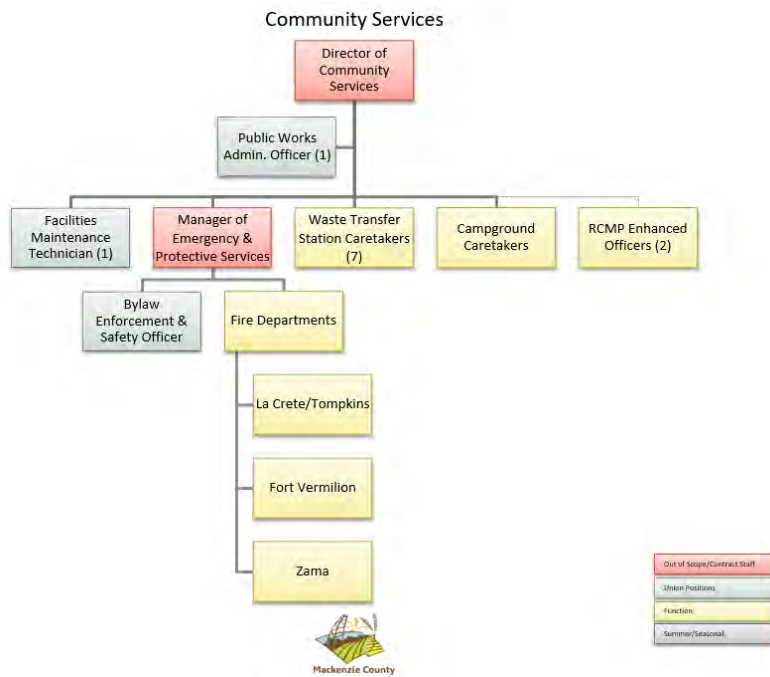
| | |
|-------------------------------------|-----------------------|
| Salary Range | \$102,827 - \$114,252 |
| Benefits Range (20% of Salary) | \$20,565 - \$22,850 |
| Vehicle Operating Expenses (annual) | \$4,000 |
| Vehicle Capital Expenses | \$0 |
| Training and Conferences | See note below |
| Minimum cost per year | \$127,392 |
| Maximum cost per year | \$141,102 |

Notes on costs:

- Vehicle Capital Expenses – the vehicle that was used by the Peace Officer will be deployed to the Manager of Emergency and Protective Services so there will be no cost for this expense.
- Training and Conferences – There are funds in the current annual operating budget to attend training and conferences for the Fire Chiefs. Budgets are reviewed and approved annually during budget deliberations.

Author: D. Munn **Reviewed by:** _____ **CAO:** L. Racher

The proposed position of Manager of Emergency & Protective Services is shown under the Community Services Department organizational chart.



The Manager of Emergency & Protective Services will be tasked with the following fundamental responsibilities:

Emergency Management Planning

- Review and provide recommendations to update the Municipal Emergency Plan and related plans.
- Keep informed of federal, provincial, and local regulations affecting emergency plans and ensure compliance.
- Apply for federal and/or provincial funding for emergency management related needs and administer and report on progress of such grants.
- Coordinate emergency or disaster preparedness training courses for municipal staff.
- Prepare plans that outline operating procedures to be used in response to disasters or emergencies.
- Develop and maintain liaisons with municipalities, county departments, and similar entities to facilitate plan development, response effort coordination, and exchanges of personnel and equipment.
- Consult with officials of schools, hospitals, seniors facilities, and other institutions to determine their needs and capabilities in the event of a natural disaster or other emergency.

Author: D. Munn **Reviewed by:** _____ **CAO:** L. Racher

Fire Services

- Establish and maintain Standard Operating Procedures for emergency services.
- Review annual budgets submitted by the emergency departments. Monitors departmental spending within approved policies and budget.
- Monitors departmental activities.
- Responds to public inquires and complaints according to approved policies and procedures.
- Prepare and administer the Quality Management Plan in the Fire Discipline.
- Prepare annual reports and recommendations to the Director of Community Services.
- Ensures that emergency personnel are provided with the necessary training required for certifications.
- Prepare and monitor mutual aid agreements with surrounding municipalities, provincial government, and First Nations communities.
- Prepare and monitor contracts for emergency services and dispatching within the municipality.
- Ensure all communications equipment is to acceptable standards for providing emergency services in the municipality.
- Coordinate and monitor the Medical Co-Responder Program.
- Ensure firefighting equipment and vehicles are maintained to a high standard and maintain a replacement plan.
- Ensure that time sheets, incident reports, investigation reports and other administrative tasks are completed in a timely manner.
- Oversee structural fire scenes when possible for the purpose of training and improving efficiency.
- Keep up to date on new legislation that affects existing bylaws and operating procedures and update internal documents accordingly.

Protective Services

- Provide education and awareness to promote safety in order to reduce the incidence of accidents, emergencies and bylaw infractions.
- Promote public safety in all areas of protective services.
- Enforce municipal bylaws in order to ensure a safe environment for community members.
- Conduct investigations for all protective services to ensure laws and regulations are maintained.
- Respond to resident complaints and concerns regarding protective services.
- Assist with regular liaison with the RCMP and the Enhanced Policing members.
- Supervise the position of Bylaw Enforcement and Safety Officer.
- Recommend improvements to enforcement bylaws.

Author: D. Munn **Reviewed by:** _____ **CAO:** L. Racher

OPTIONS & BENEFITS:

Mackenzie County is a large municipality covering 12 per cent of Alberta's entire landmass, at just over 80,000 square kilometers. Serving a population of 12,512, three hamlets, a large rural area, inter-municipal initiatives, and increasing demands of the provincial and federal governments, the current municipal staffing complement is extremely stretched in order to operate and plan effectively. The additional position will also allow us to be more pro-active instead of reactive to various situations.

COSTS & SOURCE OF FUNDING:

Due to starting date being late in the year the 2019 budget would not be significantly impacted and funds are available.

Funds would be required in the 2020 Operating Budget and subsequent years.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

ADM038 Organizational Structure

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the position of Manager of Emergency & Protective Services be approved under the Community Services Department on the Organizational Chart.

Author: D. Munn Reviewed by: _____ CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Doug Munn, Director of Community Services |
| Title: | Fort Vermilion Processor/Wood Splitter Purchase |

BACKGROUND / PROPOSAL:

The 2019 capital budget includes \$33,200 for the purchase of a Processor/Wood Splitter. Administration has been negotiating with a company for this purchase and the price has now increased to over \$40,000. This issue was discussed at the Community Services Committee on August 7, 2019 and they recommended that we re-evaluate the decision to purchase this equipment and consider having this work done by contract. This evaluation determined that it would be cheaper to contract the work annually than to purchase the equipment and use Mackenzie County resources.

It is estimated that a contract for \$6,000 annually could buck enough wood for the year.

OPTIONS & BENEFITS:

1. That administration proceed with the purchase of the Processor/Wood Splitter in 2019 at an increased cost of \$42,000. (an additional \$8,800 would be required for this purchase)
2. That the purchase of the Processor/Wood Splitter be cancelled and that administration proceed with contract wood processing services in 2019 at a cost of \$6,000.

COSTS & SOURCE OF FUNDING:

The 2019 Capital Budget includes \$33,200 for the Fort Vermilion Processor/Wood Splitter.

Author: D. Munn **Reviewed by:** J. Batt **CAO:** _____

If the recommended action is approved, administration will budget for a contractor to buck wood annually.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the Fort Vermilion Processor/Wood Splitter project be cancelled and that the funds in the amount of \$33,200 be returned to the Vehicle & Equipment Reserve in the 2019 Budget.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include \$6,000 for the contracted services for wood processing/splitting in 2019 with funds coming from the General Operating Reserve.

Author: D. Munn Reviewed by: J. Batt CAO: _____



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Doug Munn, Director of Community Services |
| Title: | Handi-Bus Agreement - LA on Wheels Society |

BACKGROUND / PROPOSAL:

We received a request from the LA on Wheels Society to discuss modifying the Handi-bus Agreement to include maintenance on the other bus owned by the Society (see attached email). Wilhelm Friesen will be in attendance to discuss changes to the Handi-bus Agreement.

Attached is a copy of the Handi-bus Agreement that was signed on March 26, 2019.

OPTIONS & BENEFITS:

1. That the Handi-Bus Agreement with the LA on Wheels Society be amended.
2. Table the discussion on this topic and direct administration to bring back additional information.
3. Deny the request to amend the agreement.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: Doug Munn Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: D. Munn Reviewed by: _____ CAO: _____

From: [Wilhelm Friesen](#)
To: [Carol Gabriel](#)
Subject: LA On Wheels
Date: August 20, 2019 9:39:26 AM

Good Morning Carol,

I spoke to Josh Knelsen about the maintenance of the La On Wheels bus that the society owns. It was agreed upon that for taking over the county bus that the county would then in turn cover all cost of running the buses minus the fuel. Josh wanted to bring this to counsel again as no one had thought of this when we were dealing with it.

Thanks Carol

Wilhelm Friesen
NorRite Accounting
Box 235, La Crete
Alberta, T0H 2H0
780-841-9014

HANDI-BUS AGREEMENT

This lease made as of 26 day of MARCH, 2019.

BETWEEN:

MACKENZIE COUNTY
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0
(hereinafter called the "County")

-and-

LA ON WHEELS SOCIETY
Box 69
Buffalo Head Prairie Alberta T0H 4A0
(hereinafter called the "SOCIETY")

WHEREAS Mackenzie County is the legal owner of the Handi-bus described as:

in the attached separate vehicle lease agreement

And, LA on Wheels is the Organization who desires to take over the Handi-Bus program and lease the Handi-Bus from the County with the following agreement.

IN CONSIDERATION of the mutual covenants and agreements herein, the parties agree as follows:

1. Grant of Agreement

The County hereby shall enter into an agreement with the SOCIETY for the Handi-Bus Program said vehicle as described in the attached Auto Lease agreement as shown in Schedule "A" hereto attached and made part of this agreement (hereinafter called "Unit # 1048").

2. Term of Agreement

The term of this agreement is a period of five (5) years commencing this 26 day of MARCH, 2019 (agreement commencement date) to the 26 day of MARCH, 2024. Notwithstanding the date above, the term shall commence on the agreement commencement date. The five (5) year term is renewed at such time as both parties agree to an extension in writing. Such extension shall be completed before the expiry date of the previous term. The lease term is subject to the conditions and provisions contained herein.

3. Payment

During the currency of the lease, the SOCIETY shall pay to the owner the following amounts:

- a) For vehicle, lease the sum of one dollar (\$1.00), per annum, payable on or before January 1st of each and every year of the term.

4. Specific Conditions of the Agreement

- a) The SOCIETY is responsible to follow all provincial and federal regulations regarding the operation of the vehicle.
- b) The SOCIETY is responsible to operate the van according to the following principles:
 - a. Mackenzie Council recognizes that the Handi-Van services are an important resource for the persons with mobility impairments and/or senior citizens and is an effective travel option that connects the users to the medical needs as well as to the life enhancing activities that may otherwise be neglected.
 - b. The Handi-Van services shall be provided to the County residents exclusively with the priority given to persons with mobility impairments.
 - c. Patrons are able to access the use of these vehicles by calling the local Handi-Van contact.
- c) If the van is to be used for any other purpose than those stated then those intentions should be made clear to the County throughout the term of this agreement.
- d) The SOCIETY is responsible to provide qualified drivers and pay for fuel for the vehicle.
- e) The van may leave the region at the Boards discretion providing that it does not interrupted the service within the county boundaries.

5. Repair and Maintenance

The County will be responsible for all the maintenance and capital costs. This would include paying for insurance, maintenance, repairs and commercial bus semi-annual safety inspections. The SOCIETY is responsible for communicating with County administration when these items are due or required.

6. Registration

The vehicle will be registered to the SOCIETY.

7. Insurance

The SOCIETY hereby agrees to insure the leased vehicle with a minimum of \$5,000,000.00 liability coverage effective the commencement date of this agreement. Such insurance shall remain in full force and affect during the term of this agreement and/or any extension thereto.

8. Termination of the Lease

The parties agree that this lease will remain in full force and affect during the terms stated herein and any extension granted thereto.

Both parties have the option to terminate this agreement and lease by providing to the other party 30 days notice in writing. If such termination is not at the end of a calendar year, pro-rated adjustments to the Additional Provisions shall be calculated and paid proportionately by the parties.

9. Return of the Leased Vehicle

The SOCIETY shall, upon the termination of this lease, return the leased vehicle in a condition the same or better than its condition at the inception of this agreement. The return of the leased vehicle shall include a joint inspection by both parties to ensure that the return is satisfactory to the County and the SOCIETY.

10. Sale of the Leased Vehicle

The County agrees and covenants that the leased vehicle shall not be sold, transferred or gifted in any way to any other party without first providing the SOCIETY 30 days written notice.

11. Notices

All notices, demands and requests which may be or are required to be given by either party hereto to the other shall be in writing. All notices, demands and requests by the SOCIETY to the County shall be served personally or sent by registered mail addressed to the County at:

Chief Administrative Officer
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion Alberta T0H 1N0

or at such place as the County may from time to time designate by a written notice to the SOCIETY, and all notices by the County to the SOCIETY shall be served personally or sent by registered mail addressed to the SOCIETY at:

LA on Wheels
Box 69
Buffalo Head Prairie, Alberta T0H 4A0

or at such other place as the SOCIETY may from time to time designate by written notice to the County. Notices which are served in the manner aforesaid shall be deemed sufficiently served or given for all purposes hereof, in the case of those given by registered mail, on the third business day following the date of mailing.

12. General

a) Words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine gender and shall include firms and corporations.

- b) This lease and everything herein contained shall extend to, bind and ensure to the benefit of the heirs, executors, administrators, successors and assigns (as the case may be) of each of the parties. All covenants herein contained shall be deemed joint and several.
- c) If any covenant, obligation, agreement, term or condition of this lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease or the application of such covenant, to persons or circumstances other than those in respect of which it is held invalid or unenforceable, shall not be affected and each covenant shall be separately valid and enforceable to the fullest extent permitted by law.

Signed by the parties as of the date first written above.


Mackenzie County


WITNESS


Chief Administrative Officer

LA on Wheels


WITNESS


(Wilhelm Eiesen)
Print Name



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Jennifer Batt, Interim Director of Finance |
| Title: | Policy ADM049 Bursaries |

BACKGROUND / PROPOSAL:

At the July 25, 2019 Finance Committee Meeting, a motion was made for administration to revise Policy ADM049 Bursaries and that it is to be brought to Council for Councils consideration.

The proposed change is under Section 1 – Student Eligibility:

- 1.3 Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.

A copy of the amended policy is attached for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: J.Veenstra Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy ADM049 Bursaries

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM049 Bursaries be amended as presented.

Author: J.Veenstra Reviewed by: _____ CAO: _____

Mackenzie County

| | | | |
|--------------|------------------|-------------------|---------------|
| Title | Bursaries | Policy No: | ADM049 |
|--------------|------------------|-------------------|---------------|

| | |
|------------------------------|--------------------------|
| Legislation Reference | MGA, Section 1 b) |
|------------------------------|--------------------------|

Purpose

To encourage and to afford an opportunity to Mackenzie County residents to pursue studying in priority fields which are critically appealing to the Mackenzie Region, and thereby enhance the residents' abilities to make a meaningful contribution to their communities.

Policy Statement and Guidelines

Statement:

Mackenzie County Council recognizes the need for a skilled and knowledgeable workforce in the Mackenzie Region and therefore encourages further learning. In order to provide financial assistance to qualified applicants/students, a bursary fund is established during an annual budgeting process.

Guidelines:

1. Student Eligibility

- 1.1 First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- 1.2 Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- 1.3 Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.
- 1.4 Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- 1.5 Must be enrolled in a post-secondary education or certified trade institution.
- 1.6 Must commit to live and work in the Mackenzie region upon graduation from a post-secondary institution. Work experience must be obtained in the field of study for which the bursary was received. The length of return service will be based on the amount awarded as follows:

- \$500 – 3 months
- \$1,000 – 6 months
- \$1,500 – 9 months
- \$2,000 – 12 months

1.7 Must be able to demonstrate commitment to community and education.

2. Return Service Agreement

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work in the field of study the bursary was received for within the Mackenzie region. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

3. Bursary Amount

The amount of the bursary will be dependent on the length and field of study; the number and value of bursaries available each year may vary.

4. Bursary Cancellation

If a bursary is excluded or expelled from the institution or discontinues his/her studies on his/her own accord, the bursary shall be cancelled and the bursar shall have to repay the County the full bursary amount within one month of cancellation/discontinuation of studies. The bursar shall be responsible for notifying the County.

5. Bursary Awarding

The Finance Committee shall be responsible to review the applications and award the annual bursaries.

6. Administrative Process

6.1 The bursary applications (Schedule A) shall be advertised during the first two weeks of March with the closing date for applications being 4:30 p.m. on the last day of April.

6.2 Successful bursary recipients will receive notification within two weeks of the awards; however, the funds will not be provided until the Return Service Agreement (Schedule B) has been signed and confirmations of acceptance

from the post-secondary institution have been received. The deadline to receive required documentation for bursary payment will be September 30th of the year the bursary is awarded.

- 6.3 If not all annually allocated funds have been distributed, the Finance Committee may re-advertise the bursary applications.
- 6.4 Any unused funds in any given year shall be allocated to the Bursary Reserve established by Council.
- 6.5 County administration will follow up with bursary recipients, current and previous, at least once a year to update the recipient's status.
- 6.6 Upon extenuating circumstances, recipients unable to meet their commitments may request in writing to the Finance Committee for relief of their obligation because of the individual case.

7. Administrative Responsibilities

Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

| | Date | Resolution Number |
|-----------------|-------------|--------------------------|
| Approved | 2011-04-12 | 11-04-347 |
| Amended | 2014-03-26 | 14-03-197 |
| Amended | 2015-08-11 | 15-08-547 |
| Amended | 2016-08-09 | 16-08-580 |
| Amended | 2016-09-28 | 16-09-689 |
| Amended | 2017-01-09 | 17-01-015 |
| Amended | 2017-08-08 | 17-08-562 |
| | | |

MACKENZIE COUNTY BURSARY APPLICATION (SCHEDULE A)

General Guidelines

Student Eligibility

- First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.
- Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- Must be enrolled in a post-secondary education or certified trade institution.
- Must commit to live and work in the Mackenzie region for a six-month period upon graduation of post-secondary education for each bursary received.
- Must be able to demonstrate commitment to community and education.

Note: Bursary applications received after initial deadline will be awarded on a first come first served basis

Return Service Agreement

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work within the Mackenzie region for a six-month period upon graduation of post-secondary studies for each bursary received. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

Bursary Amount

The usual amount of the bursary is \$1,000.00; however both the number and value of bursaries available each year may vary.

Successful Bursary recipients will receive notification in May; however, the funds will not be provided until the Return Service Agreement has been signed and you have provided us with confirmations of acceptance from the post-secondary institution of your choice and of tuition paid.

Application Must Include:

First time applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- 3 reference letters: 1 public school or college or university related, and 2 personal references.

Returning applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- Proof of course completion (academic transcript) (To be submitted as soon as available)
- Proof of course registration or Receipt of tuition paid (To be submitted as soon as available)

Application deadline

The deadline for **receipt** of application is _____ at **4:30 p.m.** at the following address:

Finance Committee, Mackenzie County
Box 640, Fort Vermilion, Alberta T0H 1N0
Fax: (780) 927-4266
Email: office@mackenziecounty.com

MACKENZIE COUNTY BURSARY APPLICATION FORM (SCHEDULE A)

CONTACT INFORMATION (please print)

Full Name: _____ Phone Number: _____

Mailing Address: _____

City/Town: _____ Postal Code: _____

Street Address or Land Location: _____

Number of Years Lived in Region: _____

EDUCATIONAL INFORMATION

Name of Public School: _____ Graduation Date: _____

Provide a list of the grade twelve subjects, with final grade, that you are using as entry level for post-secondary or trade education. (Please provide a copy of your transcripts if available.)

Returning Students: Please provide a copy of your most recent transcripts.

Post-Secondary Institution: _____

Program of Study: _____

Length of Program Studies you plan to attend: 1yr. 2 yr. 3 yr. 4yr. more

Date you expect to graduate: _____ 20____

PERSONAL INFORMATION

Please explain how your choice of post-secondary education will benefit the Mackenzie County area?

Please list any community involvement and past work experiences.

Please list any extracurricular activities, hobbies and interests.

**Your application may not be considered if information is missing.
Have you answered all the questions?**

APPLICANT DECLARATION

I declare that:
to the best of my knowledge, the information given on this application is true.

I agree to:
provide any information needed to verify any statement made on this application.

I understand that:
I may have to repay my bursary if I do not fulfil my return service agreement.
I may be denied a bursary if I have made any false or misleading statements on this application.

I consent to:
The use of my name and/or photograph by Mackenzie County for the purposes of publicizing the Mackenzie County Bursary Program.

X

Signature of Applicant

Date Signed

RETURN SERVICE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN

Mackenzie County
(referred to as the "Sponsor")

and

(referred to as the "Student")

of the _____ of _____, in the Province of Alberta

WHEREAS the Sponsor has established a bursary to provide assistance to eligible students and to promote the development of vocational or professional expertise within the Mackenzie region; and

WHEREAS the Student has applied to the Sponsor for a Bursary to assist him in his course of studies: and

WHEREAS a Bursary consists of a financial assistance award from the Sponsor; and

WHEREAS the Student has undertaken to work and provide services in the Sponsor region; now

THEREFORE the parties agree as follows:

1. For the purposes of this agreement, "sponsor region" means the area within the boundaries of the Mackenzie County.
2. Upon approval of the Student's application by the Sponsor and upon receipt of confirmations of the Student's registration in the course of studies and of tuition paid, the Sponsor will pay to the Student the sum of \$ _____ as an award in order for the Student to commence the course of studies as outlined in the Student's bursary application.
3. The Student
 - a) agrees and undertakes to obtain, within six (6) months from the last day of his/her studies, employment in the Mackenzie region for a continuous period of _____ months.

- b) agrees and acknowledges that his employment under (a) is to be in an occupation or field of endeavor which relates to his course of studies and is to be otherwise satisfactory to the Sponsor;
 - c) Must annually provide written information to the Sponsor regarding the status and location of employment; commencing on the date on which employment is obtained in accordance with this Agreement and until the completion of work commitments under this Agreement;
 - d) Must in writing notify the Sponsor within seven (7) days of the following events:
 - i) a withdrawal from the course of studies; or
 - ii) a failure to maintain a passing grade in his course of studies in any academic year; or
 - iii) a change of address.
4. The Sponsor may, in its absolute discretion, require repayment in full by the Student of the Bursary to the Sponsor for failure to comply with clause 3 of this Agreement or upon the occurrence of one or more of the events in clause 3(d). Repayment will occur according to the following schedule based on total value of awards received:
- ≤ \$500 repayment due within 3 months of invoice date
 - \$500-\$1000 repayment due within 6 months of invoice date
 - > \$1000 repayment due within 1 year of invoice date
5. If the Sponsor requires repayment of the financial assistance for failure to maintain employment in accordance with clause 3(a), the Sponsor may, in its absolute discretion, consider the employment commitment under clause 3(a), to be partially fulfilled and accordingly reduce the repayment obligations of the Student under this Agreement on a pro rata basis.
6. The Sponsor may waive a default of this Agreement only by written notice to the Student.
7. The Student agrees and acknowledges that he has the sole obligation to seek employment and lodging to fulfill his commitment under this Agreement and that there is no obligation upon the Sponsor to provide any employment position or lodging place to help fulfill this commitment.
8. The Student allows the Sponsor to release his name as a bursary recipient for advertising and recognition of the bursary.
9. All notices and other written communications required or permitted under this Agreement can be delivered by hand, or sent by registered mail or faxed to the addressee as follows:

To the Sponsor: c/o Mackenzie County
P.O. Box 640
Fort Vermilion, AB
T0H 1N0
Phone: (780) 927-3718
Fax: (780) 927-4266

To The Student _____

Phone: () _____
Fax: () _____

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first written above.

SIGNED IN THE PRESENCE OF

| | |
|-------------------------------|--|
| _____ Signature of Witness | _____ Signature of Student or Parent/Guardian if Student is under 18 |
| Printed name of Witness: | _____ |
| Address of Witness: | _____ |
| Postal Code of Witness: | _____ |
| Phone Number of Witness | _____ |

TO BE COMPLETED BY THE SPONSOR

| | |
|------------------|-------------------------------|
| _____ Witness | _____ Signature of Sponsor |
|------------------|-------------------------------|



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Jennifer Batt, Interim Director of Finance |
| Title: | Financial Reports – January 1, 2019 to July 31, 2019 |

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

Chuckegg fire response costs are not included in the financial reports:

Invoices to date (August 16, 2019) total \$5,310,698, and payroll and honorariums in the approximate amount of \$855,674.

We have received advances in the amount of \$1,962,495 to date.

Weekly updates were being provided to the Disaster Recovery program lead, to ensure reimbursement of costs are timely. Council will continue to be provided updates along with the monthly financial reports.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – July 31, 2019)
- A report of funds invested in term deposits and other securities
 - (January – July 2019)
- Project progress reports including expenditures to budget for the year-to-date

Author: J. Batt Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to July 2019 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County Statement of All Units - January 1 - July 31, 2019

| | 2017 Actual | 2018 Budget | 2019 | 2019 Actual | \$ Variance |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| | Total | Total | Budget | Total | (Remaining) |
| OPERATING EXPENSES | | | | | |
| 110-Wages and salaries | \$7,108,121 | \$7,449,750 | \$7,564,332 | \$4,459,917 | -\$3,104,415 |
| 132-Benefits | \$1,377,797 | \$1,530,550 | \$1,574,472 | \$878,381 | -\$696,091 |
| 136-WCB contributions | \$78,085 | \$115,500 | \$120,191 | \$57,981 | -\$62,210 |
| 142-Recruiting | \$19,227 | \$15,000 | \$15,000 | \$7,623 | -\$7,377 |
| 150-Isolation cost | \$92,184 | \$100,900 | \$100,800 | \$49,939 | -\$50,861 |
| 151-Honoraria | \$579,179 | \$684,200 | \$705,300 | \$618,700 | -\$86,600 |
| 211-Travel and subsistence | \$343,183 | \$419,900 | \$512,586 | \$221,941 | -\$290,645 |
| 212-Promotional expense | \$71,341 | \$84,000 | \$50,500 | \$10,993 | -\$39,507 |
| 214-Memberships & conference fees | \$130,382 | \$157,550 | \$165,345 | \$90,819 | -\$74,526 |
| 215-Freight | \$93,365 | \$116,000 | \$138,450 | \$50,833 | -\$87,617 |
| 216-Postage | \$53,504 | \$46,550 | \$56,050 | \$31,172 | -\$24,878 |
| 217-Telephone | \$123,156 | \$144,010 | \$139,970 | \$64,189 | -\$75,781 |
| 221-Advertising | \$72,961 | \$72,850 | \$79,500 | \$59,180 | -\$20,320 |
| 223-Subscriptions and publications | \$7,630 | \$11,650 | \$11,150 | \$5,573 | -\$5,577 |
| 231-Audit fee | \$75,600 | \$90,000 | \$90,000 | \$103,600 | \$13,600 |
| 232-Legal fee | \$109,152 | \$85,000 | \$85,000 | \$40,228 | -\$44,772 |
| 233-Engineering consulting | \$56,742 | \$169,000 | \$213,000 | \$34,338 | -\$178,662 |
| 235-Professional fee | \$1,582,817 | \$1,655,900 | \$505,040 | \$347,463 | -\$157,577 |
| 236-Enhanced policing fee | \$150,067 | \$312,600 | \$320,600 | \$40,000 | -\$280,600 |
| 239-Training and education | \$84,345 | \$151,200 | \$119,254 | \$44,754 | -\$74,500 |
| 242-Computer programming | \$89,701 | \$122,100 | \$207,500 | \$127,646 | -\$79,854 |
| 243-Waste Management | | | \$589,200 | \$231,604 | -\$357,596 |
| 251-Repair & maintenance - bridges | \$75,406 | \$42,000 | \$44,500 | | -\$44,500 |
| 252-Repair & maintenance - buildings | \$153,643 | \$206,250 | \$139,315 | \$62,767 | -\$76,548 |
| 253-Repair & maintenance - equipment | \$344,519 | \$363,200 | \$416,985 | \$199,249 | -\$217,736 |
| 255-Repair & maintenance - vehicles | \$119,764 | \$129,800 | \$104,500 | \$44,723 | -\$59,777 |
| 258-Contract graders | \$110,488 | \$150,850 | \$656,736 | \$161,655 | -\$495,081 |
| 259-Repair & maintenance - structural | \$1,643,522 | \$1,888,050 | \$1,586,350 | \$289,214 | -\$1,297,136 |
| 260-Roadside Mowing & Spraying | | \$0 | \$407,800 | | -\$407,800 |
| 261-Ice bridge construction | \$131,094 | \$130,000 | \$120,000 | \$109,730 | -\$10,270 |
| 262-Rental - building and land | \$28,746 | \$65,800 | \$66,200 | \$48,450 | -\$17,750 |
| 263-Rental - vehicle and equipment | \$73,965 | \$89,350 | \$145,234 | \$44,545 | -\$100,689 |
| 266-Communications | \$103,920 | \$119,100 | \$151,605 | \$94,305 | -\$57,300 |
| 271-Licenses and permits | \$9,850 | \$12,900 | \$25,875 | \$5,888 | -\$19,987 |
| 272-Damage claims | \$3,560 | \$5,000 | \$5,000 | \$5,000 | \$0 |
| 274-Insurance | \$398,646 | \$322,800 | \$397,800 | \$332,302 | -\$65,498 |
| 342-Assessor fees | \$286,581 | \$260,000 | \$280,000 | \$98,520 | -\$181,481 |
| 290-Election cost | \$12,372 | \$5,000 | \$3,000 | | -\$3,000 |
| 511-Goods and supplies | \$1,107,408 | \$881,700 | \$919,209 | \$424,800 | -\$494,409 |
| 515-Lab Testing | | | \$45,250 | \$15,006 | -\$30,244 |
| 521-Fuel and oil | \$817,731 | \$815,050 | \$1,009,274 | \$310,053 | -\$699,221 |
| 531-Chemicals and salt | \$321,301 | \$341,800 | \$407,800 | \$216,706 | -\$191,094 |
| 532-Dust control | \$545,077 | \$1,065,000 | \$802,000 | \$395,175 | -\$406,825 |
| 533-Grader blades | \$214,340 | \$144,000 | \$152,000 | \$5,788 | -\$146,212 |
| 534-Gravel (apply; supply and apply) | \$1,611,653 | \$3,961,000 | \$2,135,000 | \$107,732 | -\$2,027,268 |
| 543-Natural gas | \$88,256 | \$92,750 | \$122,175 | \$73,346 | -\$48,829 |
| 544-Electrical power | \$668,089 | \$672,350 | \$706,545 | \$343,239 | -\$363,306 |
| 550-Carbon Tax | \$73,658 | \$112,500 | \$122,000 | \$44,884 | -\$77,116 |
| 710-Grants to local governments | \$1,336,499 | \$1,721,400 | \$2,330,249 | \$48,528 | -\$2,281,721 |
| 735-Grants to other organizations | \$2,063,041 | \$2,222,819 | \$2,406,054 | \$1,978,749 | -\$427,305 |
| 747-School requisition | \$6,512,618 | \$6,193,622 | \$6,193,455 | \$2,997,316 | -\$3,196,139 |
| 750-Lodge requisition | \$461,788 | \$581,534 | \$608,794 | | -\$608,794 |
| Designated Industrial Properties | | \$42,379 | \$96,741 | | -\$96,741 |
| 810-Interest and service charges | \$24,104 | \$25,000 | \$23,000 | \$14,546 | -\$8,454 |
| 831-Interest - long term debt | \$510,030 | \$472,500 | \$623,034 | \$212,157 | -\$410,877 |
| 832-Principle - Long term debt | \$1,691,602 | \$1,926,300 | \$1,632,479 | \$841,924 | -\$790,555 |
| 763-Contributed to Capital Reserve | \$13,350 | \$148,400 | \$499,977 | | -\$499,977 |
| 764-Contributed to Capital Reserve | \$171,250 | \$1,267,781 | \$1,649,727 | | -\$1,649,727 |
| 921-Bad Debt | \$49,552 | \$646,000 | \$250,000 | \$19,475 | -\$230,525 |
| Non-TCA projects | \$1,316,224 | \$2,708,576 | \$1,839,141 | \$330,475 | -\$1,508,666 |
| DRP Expense Claims | | | | \$4,676,739 | |
| TOTAL EXPENSES | \$35,392,186 | \$43,366,771 | \$42,488,044 | \$22,129,855 | -\$25,034,928 |
| Excluding Requisitions | \$28,417,779 | \$36,549,236 | \$35,589,054 | \$19,132,539 | |

Mackenzie County Statement of All Units - January 1 - July 31, 2019

| | 2017 Actual | 2018 Budget | 2019 | 2019 Actual | \$ Variance |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Total | Total | Budget | Total | (Remaining) |
| OPERATING REVENUES | | | | | |
| 100-Municipal Taxes | \$23,443,283 | \$24,555,603 | \$25,673,767 | \$25,724,557 | \$50,790 |
| 101-Lodge Requisition | \$455,825 | \$581,584 | \$608,794 | \$607,686 | -\$1,108 |
| 102-School Requisition | \$6,521,520 | \$6,172,537 | \$6,193,455 | \$6,094,757 | -\$98,698 |
| Designated Industrial Properties | | \$42,379 | \$96,741 | \$97,630 | \$889 |
| 124-Frontage | \$103,557 | \$103,250 | \$99,450 | \$73,576 | -\$25,874 |
| 261-Ice Bridge | \$130,000 | \$140,000 | \$140,000 | \$120,000 | -\$20,000 |
| 420-Sales of goods and services | \$577,825 | \$498,400 | \$490,916 | \$409,222 | -\$81,694 |
| 421-Sale of water - metered | \$3,075,611 | \$3,122,750 | \$3,076,120 | \$1,944,700 | -\$1,131,420 |
| 422-Sale of water - bulk | \$998,789 | \$952,050 | \$980,682 | \$621,150 | -\$359,532 |
| 424-Sale of land | \$8,000 | \$0 | \$10,000 | | -\$10,000 |
| 510-Penalties on taxes | \$1,030,335 | \$1,300,000 | \$700,000 | \$314,817 | -\$385,183 |
| 511-Penalties of AR and utilities | \$59,519 | \$65,750 | \$29,000 | \$16,091 | -\$12,909 |
| 520-Licenses and permits | \$46,704 | \$39,000 | \$41,000 | \$37,774 | -\$3,226 |
| 521-Offsite levy | \$21,851 | \$0 | \$20,000 | \$9,826 | -\$10,174 |
| 522-Municipal reserve revenue | \$70,980 | \$60,000 | \$60,000 | \$35,521 | -\$24,479 |
| 526-Safety code permits | \$241,453 | \$225,000 | \$225,000 | \$98,729 | -\$126,271 |
| 525-Subdivision fees | \$30,350 | \$35,000 | \$35,000 | \$51,375 | \$16,375 |
| 530-Fines | \$22,685 | \$50,000 | \$30,000 | \$5,104 | -\$24,896 |
| 531-Safety code fees | \$9,764 | \$9,000 | \$9,000 | \$3,975 | -\$5,025 |
| 550-Interest revenue | \$452,659 | \$500,000 | \$500,000 | \$155,611 | -\$344,389 |
| 551-Market value changes | -\$2,319 | \$125,500 | | | \$0 |
| 560-Rental and lease revenue | \$127,969 | \$0 | \$136,455 | \$48,674 | -\$87,781 |
| 570-Insurance proceeds | \$3,234 | \$0 | | | \$0 |
| 592-Well drilling revenue | | \$0 | \$25,000 | | -\$25,000 |
| 597-Other revenue | \$124,614 | \$91,500 | \$56,000 | \$31,919 | -\$24,081 |
| 598-Community aggregate levy | \$118,216 | \$80,000 | \$50,000 | | -\$50,000 |
| 630-Sale of non-TCA equipment | \$16,146 | \$0 | | \$30,000 | \$30,000 |
| 790-Tradeshow Revenues | \$23,248 | \$30,000 | | \$10 | \$10 |
| 840-Provincial grants | \$788,122 | \$1,475,400 | | | \$0 |
| 909-Other Sources -Grants | | \$3,090,983 | \$42,000 | \$40,069 | -\$1,931 |
| 911-MSI Grant | | | \$112,630 | | -\$112,630 |
| 912-FRIAA Grant | | | \$301,520 | | -\$301,520 |
| 913-ACP Grant | | | \$108,306 | | -\$108,306 |
| 915-FCSS Grant | | | \$298,682 | \$169,612 | -\$129,070 |
| 919-Other Grants | | | \$267,414 | \$57,000 | -\$210,414 |
| 920-ML | \$2,500 | | | | \$0 |
| 930-Sale of Asset | \$552,560 | | | \$4,000 | \$4,000 |
| 949-RB-ZA Reserve | | | \$3,482 | | -\$3,482 |
| 951-RB-LC Reserve | | | \$2,393 | | -\$2,393 |
| 957-GCR Reserve | | | \$15,000 | | -\$15,000 |
| 972-GOR Reserve | | | \$2,048,820 | | -\$2,048,820 |
| 976-GOO Reserve | | | \$1,417 | | -\$1,417 |
| 990-Over/under tax collections | | \$0 | | | \$0 |
| TOTAL REVENUE | \$39,055,001 | \$43,345,686 | \$42,488,044 | \$36,803,385 | -\$5,684,659 |
| Excluding Requisitions | \$32,077,656 | \$36,549,186 | \$35,589,054 | \$30,003,313 | |

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

| CODE | Project Description | TOTAL PROJECT BUDGET | 2019 BUDGET | TOTAL COSTS | 2019 COSTS | 2019 REMAINING BUDGET | External Funding | | | | Internal Funding | | | Notes |
|---|--|----------------------|----------------|----------------|----------------|-----------------------|------------------|-----------|----------------|---------------------------|------------------|-------------------------------------|---------|---|
| | | | | | | | FGIF Grant | MSI Grant | Other Grant | Other Sources (non grant) | Municipal levy | Restricted Surplus (previous years) | RS-type | |
| (12) - Administration Department | | | | | | | | | | | | | | |
| 7.12.30.15 | Wolf Bounty (CF 2016) | 125,000 | 40,817 | \$101,095 | 16,912.49 | \$23,905 | | | | | | 40,817 | GOR | |
| 7.12.30.16 | Caribou/Industry Protection Strategy (CF 2016) | 405,356 | 50,000 | \$405,378 | 50,022.56 | \$22 | | | | | | 50,000 | GOR | |
| 7.12.30.18 | Cumulative Effects Assessment Study (CF 2017) | 270,000 | 178,306 | 91,694.17 | - | \$178,306 | | 108,306 | | | | 70,000 | GOR | |
| 7.12.30.22 | FV - Asset Management (2018) | 45,000 | 45,000 | - | - | \$45,000 | | | | | | 45,000 | GOR | |
| 7.12.30.24 | FRIAA Firesmart Program(Hutch Lake & Zama) | 301,520 | 301,520 | 249,012 | 249,012 | \$52,508 | | 301,520 | | | | | | FRIAA Funding |
| 7.12.30.25 | Northwest Species at Risk Committee (3 yr) | 150,000 | 150,000 | - | - | \$150,000 | | | | | | 150,000 | GOR | CM 19-08-435 |
| | Total department 12 | 1,296,876 | 765,643 | 847,180 | 315,947 | 449,696 | - | - | 409,826 | - | - | 355,817 | - | - |
| (23) - Fire Department | | | | | | | | | | | | | | |
| 7.23.30.01 | FV - Fire Dept Training Props (2018) | 30,000 | 30,000 | - | - | 30,000 | | | | 15,000 | - | 15,000 | GOR | 50/50 FVFD |
| 7.23.30.04 | LC - Fire Dept Training Props | 20,000 | 20,000 | - | - | 20,000 | | | | 10,000 | 10,000 | | | 50/50 LCFD |
| | Total department 23 | 50,000 | 50,000 | - | - | 50,000 | - | - | - | 25,000 | 10,000 | 15,000 | - | - |
| (26) - Enforcement | | | | | | | | | | | | | | |
| | Total department 26 | - | - | - | - | - | - | - | - | - | - | - | - | - |
| (32) - Public Works | | | | | | | | | | | | | | |
| 7.32.30.04 | ZA - Aspen Drive Ditch Repair (CF 2016) | 60,000 | 54,600 | 5,400 | - | 54,600 | | | | | | 54,600 | GOR | |
| 7.32.30.12 | LC & FV - Road Disposition - Survey Work (CF 2014) | 50,000 | 40,679 | 9,321 | - | 40,679 | | | | | | 40,679 | GOR | |
| 7.32.30.13 | Assumption Hill Improvement (ditching) (CF 2014) | 20,000 | 17,290 | 2,710 | - | 17,290 | | | | | | 17,290 | GOR | |
| 7.32.30.22 | Zama Road Frost Heaves | 150,000 | 150,000 | - | - | 150,000 | | | | | | 150,000 | GOR | Repair frost heaves in road & CM 19-08-435 |
| | Total department 32 | 280,000 | 262,569 | 17,431 | - | 262,569 | - | - | - | - | - | 262,569 | - | - |
| (33) - Airport | | | | | | | | | | | | | | |
| 7.33.30.01 | Airport Master Plan (CF 2016) | 75,000 | 66,496 | 8,504 | - | 66,496 | | | | | | 66,496 | GOR | |
| 7.33.30.03 | FV Airport Development (CF 2016) | 16,382 | 9,169 | 7,213 | - | 9,169 | | | | | | 9,169 | GOR | |
| 7.33.30.04 | Airport Operations/Safety Manuals | 30,000 | 30,000 | - | - | 30,000 | | | | | | 30,000 | GOR | Required by Nav Canada and Transport Canada |
| | Total department 33 | 121,382 | 105,666 | 15,716 | - | 105,666 | - | - | - | - | - | 105,665 | - | - |
| (41) - Water | | | | | | | | | | | | | | |
| 7.41.30.08 | LC - La Crete Future Water Supply Concept (2018) | 200,000 | 190,910 | 9,090 | - | 190,910 | | | | | | 190,910 | GOR | |
| 7.41.30.09 | Water Diversion License Review | 35,000 | 18,342 | 18,114 | 1,457 | 16,886 | | | | | | 18,342 | GOR | |
| | Total department 43 | 235,000 | 209,252 | 27,204 | 1,457 | 207,796 | - | - | - | - | - | 209,252 | - | - |
| (42) - Sewer | | | | | | | | | | | | | | |
| 7.42.30.01 | LC - Future Utility Servicing Plan (2018) | 85,000 | 23,771 | 61,229 | - | 23,771 | | | | | | 23,771 | GOR | |
| | Total department 43 | 85,000 | 23,771 | 61,229 | - | 23,771 | - | - | - | - | - | 23,771 | - | - |
| (43) - Solid Waste Disposal | | | | | | | | | | | | | | |
| | Total department 43 | - | - | - | - | - | - | - | - | - | - | - | - | - |

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

| Project Description | TOTAL PROJECT BUDGET | 2019 BUDGET | TOTAL COSTS | 2019 COSTS | 2019 REMAINING BUDGET | External Funding | | | | Internal Funding | | | | Notes |
|--|----------------------|-------------|-------------|------------|-----------------------|------------------|-----------|-------------|---------------------------|------------------|---------|-------------------------------------|------------|--------------|
| | | | | | | FGIF Grant | MSI Grant | Other Grant | Other Sources (non-grant) | Municipal levy | RS-type | Restricted Surplus (previous years) | Debtenture | |
| ZC - Admin Building Tree Planting (CF 2017) | 15,000 | 10,489 | 4,511 | - | 10,489 | | | | | | GCR | 10,489 | | |
| Land Purchase (South of High Level) (CF 2015) | 13,000 | 12,895 | 105 | - | 12,895 | | | | | | GCR | 12,895 | | |
| FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018) | 30,000 | 30,000 | 10,614 | 10,614 | 19,386 | | | | | | GOR | 30,000 | | |
| Information Technology Budget | 45,000 | 45,000 | 3,856 | 3,856 | 41,144 | | | | | | GOR | 45,000 | | |
| FV Office Rear Gate | 8,500 | 8,500 | 11,815 | 11,815 | (3,315) | | | | | | GOR | 8,500 | | |
| Emergency Generator - La Crete | 45,000 | 45,000 | - | - | 45,000 | | | | | | GCR | 45,000 | | CM 19-07-375 |

| | | | | | | | | | | | | | | |
|----------------------------|----------------|----------------|---------------|---------------|----------------|---|---|---|---|---|---|----------------|---|--|
| Total department 12 | 156,500 | 151,884 | 30,901 | 26,285 | 125,599 | - | - | - | - | - | - | 151,884 | - | |
|----------------------------|----------------|----------------|---------------|---------------|----------------|---|---|---|---|---|---|----------------|---|--|

(23) - Fire Department

| | | | | | | | | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|---|----------------|---|---------------|---|-----|---------------|---|--|
| FV - Training Facility (CF 2017) | 20,000 | 11,350 | 8,650 | - | 11,350 | | | | 10,000 | | GCR | 1,350 | | Other Sources - VFVD 50% |
| LC - Deck Gun (Tompkins) (2018) | 15,000 | 15,000 | - | - | 15,000 | | 15,000 | | | | | | | |
| LC - Pison Intake Valve and Booster Reel (Tompkins) (2018) | 18,500 | 18,500 | - | - | 18,500 | | 8,600 | | | | V&E | 9,900 | | Motion 18-03-243 |
| LC - Fire Truck (2018) | 500,000 | 450,006 | 210,628 | 160,634 | 289,372 | | 450,006 | | | | | | | Motion # 18-02-146 - Switched to MSI June 27 18-06-483 |
| Fire Truck 2011 Peterbuilt | 86,355 | 86,355 | - | - | 86,355 | | | | | | GCR | 86,355 | | CM 19-08-424 |
| Total department 23 | 639,855 | 581,211 | 219,278 | 160,634 | 420,577 | - | 473,606 | - | 10,000 | - | - | 97,605 | - | |

(32) - Transportation Department

| | | | | | | | | | | | | | | |
|--|-------------------|-------------------|------------------|------------------|-------------------|----------------|------------------|----------------|----------------|---|---------|------------------|------------------|------------------|
| FV - Rebuild Eagles Nest Road (2 miles) (2018) | 800,000 | 785,985 | 14,015 | - | 785,985 | 602,111 | | | | | RDR | 183,874 | | |
| LC - Chipseal North & South Access (2018) | 275,000 | 275,000 | 800 | 800 | 274,200 | | 275,000 | | | | | | | |
| LC - Rebuild Airport Road (2 miles) (2018) | 800,000 | 776,011 | 529,368 | 505,379 | 270,632 | | | | | | GCR | 776,011 | | |
| LC - Rebuild Blue Hills Road (2 miles) (2018) | | | | | | | | | | | GCR | 774,252 | | |
| LC - Rebuild Range Road 180 N (2 miles) (2018) | 800,000 | 774,252 | 49,286 | 23,537 | 750,715 | | | | | | RDR | 40,687 | | |
| LC - Engineering & Design for 113 Street and 109 Ave (CF 2015) | 100,000 | 40,687 | 59,313 | - | 40,687 | | | | | | RDR | 40,687 | | |
| LC - Overlay River Road (2018) | 880,000 | 843,125 | 36,875 | - | 843,125 | | 843,125 | | | | | | | Motion 18-06-483 |
| Gravel Reserve (CF 2014) | 150,000 | 92,357 | 57,643 | - | 92,357 | | | | | | RDR | 92,357 | | |
| LC - Teachers Loop Asphalt & Sidewalk (CF 2017) | 416,428 | 404,903 | 479,888 | 468,363 | (63,460) | | 254,475 | | | | RDR/GCR | 150,428 | | |
| LC - Bridges to New Lands - Township Rd1020 (CF 2017) | 1,000,000 | 585,612 | 415,295 | 907 | 584,705 | | | 168,476 | | | | | 417,136 | |
| 11 mile Culvert Replacement | 150,000 | 150,000 | - | - | 150,000 | | 150,000 | | | | | | | |
| 88 Connector Overlay | 3,530,670 | 3,530,670 | - | - | 3,530,670 | | | | | | | | 3,530,670 | |
| AWD Graders x 3 | 1,684,668 | 1,684,668 | - | - | 1,684,668 | | | 620,544 | | | V&E | 1,064,124 | | |
| FV - Loader | 350,000 | 350,000 | 306,821 | 306,821 | 43,179 | | | | 25,000 | | V&E | 325,000 | | |
| FV - Rebuild Lambert Point Road (1 1/4 miles) | 385,000 | 385,000 | 2,729 | 2,729 | 382,271 | | 385,000 | | | | | | | |
| LC - Overhead Shop Crane | 100,000 | 100,000 | - | - | 100,000 | | | | | | GCR | 100,000 | | |
| LC - Sidewalk Sweeper | 160,000 | 160,000 | - | - | 160,000 | | | 5,000 | | | V&E | 155,000 | | |
| LC - Truck Replacement | 45,000 | 45,000 | 43,196 | 43,196 | 1,804 | | | 1,500 | | | V&E | 43,500 | | |
| LC - 98 Ave Micro Surfacing (1200 meters) | 220,000 | 220,000 | 800 | 800 | 219,200 | | 220,000 | | | | | | | |
| Overlays | 350,000 | 350,000 | 283,569 | 283,569 | 66,431 | | 350,000 | | | | | | | |
| Rebuild Blumenort Road East | 440,000 | 440,000 | - | - | 440,000 | | 440,000 | | | | | | | |
| Rebuild Machesis Lake Road | 440,000 | 440,000 | - | - | 440,000 | | 440,000 | | | | | | | |
| Rebuild Range Rd 175 (2 miles) | 650,000 | 650,000 | 3,398 | 3,398 | 646,602 | | | | | | | | | |
| Oil Rocky Lane Road (5.5 km) - School to Store Road | 215,250 | 215,250 | - | - | 215,250 | | 215,250 | | | | | | | |
| ZA - Truck Replacement | 45,000 | 45,000 | 42,410 | 42,410 | 2,590 | | | 1,500 | | | V&E | 43,500 | | |
| LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1) | 75,000 | 75,000 | - | - | 75,000 | | | | | | GCR | 75,000 | | |
| FV - Rebuild Butter town Road (See Note 2) | 300,000 | 300,000 | - | - | 300,000 | | 300,000 | | | | | | | |
| FV - 49 Ave-54 St Asphalt | 51,000 | 51,000 | 45,375 | 45,375 | 5,625 | | | | | | | 51,000 | | |
| FV - 49 Street Asphalt | 81,500 | 81,500 | 62,300 | 62,300 | 19,200 | | | | | | | 81,500 | | |
| Total department 32 | 14,494,516 | 13,851,019 | 2,433,082 | 1,789,585 | 12,061,434 | 602,111 | 4,655,350 | 168,476 | 653,544 | - | - | 3,823,733 | 3,947,806 | |

(33) - Airport

| | | | | | | | | | | | | | | |
|--|---------------|---------------|----------|----------|---------------|---|---|---|---|---|--------|---------------|---|--|
| FV - Parking Lot Drainage Improvements (CF 2017) | 20,000 | 20,000 | - | - | 20,000 | | | | | | IC-AIR | 20,000 | | |
| Total department 33 | 20,000 | 20,000 | - | - | 20,000 | - | - | - | - | - | - | 20,000 | - | |

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

| Project Description | TOTAL PROJECT BUDGET | 2019 BUDGET | TOTAL COSTS | 2019 COSTS | 2019 REMAINING BUDGET | External Funding | | | | Internal Funding | | | | Notes |
|--|----------------------|------------------|------------------|----------------|-----------------------|------------------|-----------|-------------|---------------------------|------------------|---------|-------------------------------------|------------|--|
| | | | | | | FGIF Grant | MSI Grant | Other Grant | Other Sources (non-grant) | Municipal levy | RS-type | Restricted Surplus (previous years) | Debtenture | |
| (41) - Water Treatment & Distribution Department | | | | | | | | | | | | | | |
| LC - Well Number 4 (CF 2016) | 1,072,500 | 900,095 | 173,182 | 777 | 899,318 | | | | | | | RWTR/GCR | 900,095 | |
| ZA - Water Treatment Plant Upgrading (CF 2017) | 933,569 | 784,047 | 149,522 | - | 784,047 | | | 611,560 | | | | RWTR | 172,487 | |
| FV - Frozen Water Services Repairs (River Road) (CF 2015) | 280,700 | 98,238 | 182,462 | - | 98,238 | | | | | | | RWTR | 98,238 | |
| LC - Waterline Bluehills (CF 2015) | 833,250 | 691,042 | 142,528 | 320 | 690,722 | | | | | | | RWTR | 691,042 | |
| LC - Rural Potable Water Infrastructure (CF 2015) | 6,322,882 | 101,024 | 6,319,071 | 97,213 | 3,811 | | | | | | | GCR/RWTR | 101,024 | |
| FV - Rural Water Supply North of the Peace River (2018) | 420,000 | 179,763 | 245,147 | 4,909 | 174,854 | | | | | | | GOR | 179,763 | Motion 18-05-398 & 18-10-763 \$20,000 from 2017 Non TCA Project - HL Rural Comprehensive Water Study, \$400,000 |
| Total department 41 | 9,862,901 | 2,754,207 | 7,211,913 | 103,219 | 2,650,988 | - | - | 611,560 | - | - | - | - | 2,142,649 | - |
| (42) - Sewer Disposal Department | | | | | | | | | | | | | | |
| ZA - Lift Station Upgrade (CF 2013-2017) | 1,964,606 | 1,691,609 | 273,971 | 975 | 1,690,635 | | | 1,034,250 | | | | WTRSWR/DR | 657,359 | |
| LC - Sanitary Sewer Expansion (CF 2016) | 148,000 | 10,289 | 137,711 | - | 10,289 | | | | | | | GCR | 10,289 | |
| Total department 42 | 2,112,606 | 1,701,899 | 411,682 | 975 | 1,700,924 | - | - | 1,034,250 | - | - | - | - | 667,648 | - |
| (43) - Waste | | | | | | | | | | | | | | |
| Build Up Berm - Blumenort WTS (CF 2017) | 9,000 | 9,000 | - | - | 9,000 | | | | | | | IC-WST | 9,000 | |
| Waste Bin Replacement Program | 20,000 | 20,000 | - | - | 20,000 | | | | 8,000 | | | GCR | 12,000 | |
| Total department 43 | 29,000 | 29,000 | - | - | 29,000 | - | - | - | 8,000 | - | - | - | 21,000 | - |
| (61) - Planning & Development | | | | | | | | | | | | | | |
| FV - Streetscape (CF 2017) | 100,394 | 79,416 | 22,355 | 1,376 | 78,039 | | | | | | | IC-DV/GCR/GOR | 79,416 | CM 19-04-274 |
| LC - Streetscape (CF 2017) | 93,227 | 34,368 | 93,220 | 34,360 | 7 | | | | | | | GCR/GOR | 34,368 | CM 19-04-275 |
| Total department 61 | 193,621 | 113,783 | 115,574 | 35,736 | 78,047 | - | - | - | - | - | - | - | 113,784 | - |
| (63) - Agriculture | | | | | | | | | | | | | | |
| HL - Rural Drainage - Phase II & Phase III (CF 2014/2015) | 1,181,000 | 77,808 | 1,103,192 | - | 77,808 | | | | | | | DR | 77,808 | |
| LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015) | 7,458,569 | 122,484 | 7,339,927 | 3,843 | 118,642 | | | | | | | GCR | 122,484 | Motion 18-11-885 |
| Aq Fieldman Truck | 45,000 | 45,000 | 42,410 | 42,410 | 2,590 | | | | 1,500 | | | V&E | 43,500 | |
| Total department 63 | 8,684,569 | 245,293 | 8,485,529 | 46,253 | 199,040 | - | - | - | 1,500 | - | - | - | 243,792 | - |
| (71) - Recreation | | | | | | | | | | | | | | |
| FV - Rodeo Grounds (CF 2016) | 30,000 | 17,933 | 12,067 | - | 17,933 | | | | | | | RB-FV | 17,933 | |
| FV - Skate Shack (CF 2015) | 30,000 | 30,000 | - | - | 30,000 | | | | | | | RB-FV | 30,000 | |
| LC - Dressing Room Expansion including Gym/Weight Room (CF 2017) | 482,500 | 1,653 | 480,847 | - | 1,653 | | | | | | | GCR | 1,653 | |
| ZA - Water Repair in Furnace Room (CF 2017) | 10,000 | 8,338 | 1,662 | - | 8,338 | | | | | | | GCR | 8,338 | |
| ZA - Re-shingling Hall (CF 2017) | 35,000 | 35,000 | - | - | 35,000 | | | | | | | GCR | 35,000 | |
| FV - Facility Door Upgrades (2018) | 30,000 | 1,525 | 28,475 | - | 1,525 | | | | | | | GOR | 1,525 | |
| LC - Renovate Old Dressing Rooms (2018) | 30,000 | 30,000 | - | - | 30,000 | | | | 15,000 | | | GOR | 15,000 | |
| FV - Arena Header Replacement | 80,000 | 80,000 | - | - | 80,000 | | 80,000 | | | | | | | |
| FV - Volleyball Court Equipment | 9,000 | 9,000 | 8,961 | 8,961 | 39 | | | | | | | | 9,000 | |
| FV - Facility Downspout Replacement/Landings | 8,000 | 8,000 | - | - | 8,000 | | | | | | | | 8,000 | |
| LC - Rebuild One Compressor | 22,000 | 22,000 | 11,000 | 11,000 | 11,000 | | | | | | | | 22,000 | |
| LC - Olympia Conditioner Maintenance | 17,963 | 17,963 | 4,000 | 4,000 | 13,963 | | | | | | | RR-LC | 9,963 | CM 19-07-376 |
| LC - Upgrade VFD Electrical Panel | 4,000 | 4,000 | 2,000 | 2,000 | 2,000 | | | | | | | | 4,000 | |
| LC - Blumenort Skate Shack | 100,000 | 100,000 | 50,000 | 50,000 | 50,000 | | | | | | | | 100,000 | |
| LC - Two Portable Washrooms | 3,000 | 3,000 | 1,500 | 1,500 | 1,500 | | | | | | | | 3,000 | |
| LC - One Window for the Board Room | 5,000 | 5,000 | 5,000 | 5,000 | - | | | | | | | | 5,000 | |
| ZA - Paint Exterior of Hall | 30,000 | 30,000 | - | - | 30,000 | | | | | | | | 30,000 | |
| Total department 71 | 926,463 | 403,412 | 605,511 | 82,461 | 320,952 | - | 269,000 | - | 15,000 | - | - | - | 119,412 | - |
| (72) - Parks & Playgrounds Department | | | | | | | | | | | | | | |
| Hutch Lake Campground Improvements (CF 2017) | 112,000 | 68,933 | 43,067 | - | 68,933 | | | | | | | IC-REC/MR | 68,933 | |
| LC - Slide & Swings Big Back Yard (CF 2017) | 32,866 | 2,987 | 31,163 | 1,285 | 1,703 | | | | | | | MR | 2,987 | |
| FV - Processor / Splitter (2018) | 33,200 | 33,200 | - | - | 33,200 | | | | | | | V&E | 33,200 | |
| River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch | 30,000 | 30,000 | - | - | 30,000 | | | | | | | GCR | 30,000 | |
| Vanquard Subdivision Playground Equipment | 30,000 | 30,000 | - | - | 30,000 | | | | | | | MR | 30,000 | |
| DA Thomas Stairs | 20,000 | 20,000 | - | - | 20,000 | | | | | | | GCR | 20,000 | |
| Wadlin Lake Dock Piling Improvements - Firewood Compound | 13,000 | 13,000 | 2,955 | 2,955 | 10,045 | | | | | | | GCR | 13,000 | |
| Total department 72 | 271,066 | 198,120 | 77,186 | 4,240 | 193,880 | - | - | - | - | - | - | - | 198,120 | - |

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

| Project Description | TOTAL PROJECT BUDGET | 2019 BUDGET | TOTAL COSTS | 2019 COSTS | 2019 REMAINING BUDGET | External Funding | | | | Internal Funding | | | | Notes |
|-------------------------------------|----------------------|-------------------|-------------------|------------------|-----------------------|------------------|----------------|------------------|---------------------------|------------------|---------|-------------------------------------|------------------|-----------------------------|
| | | | | | | FGTF Grant | MSI Grant | Other Grant | Other Sources (non-grant) | Municipal levy | RS-type | Restricted Surplus (previous years) | Debtenture | |
| TOTAL 2019 Capital Projects | 37,391,097 | 20,049,828 | 19,590,657 | 2,249,389 | 17,800,440 | 602,111 | 5,397,956 | 1,814,286 | 688,044 | - | - | 7,599,627 | 3,947,806 | |
| Contigent on Grant Funding | | | | | | | | | | | | | | |
| FV - Rebuild Rocky Lane Road (2018) | 1,000,000 | 1,000,000 | - | - | 1,000,000 | | | 500,000 | 495,000 | | RDR | 5,000 | | contingent on grant funding |
| ZC - Access Pave (PH V) (CF 2014) | 6,000,000 | 6,000,000 | - | - | 6,000,000 | | | 3,000,000 | | | | | 3,000,000 | |
| ZA - Sewage Forcemain (2018) | 1,085,000 | 1,085,000 | - | - | 1,085,000 | | 542,500 | 542,500 | | | | | | |
| | | | | | | | | | | | | | | |
| | 8,085,000 | 8,085,000 | - | - | 8,085,000 | - | 542,500 | 4,042,500 | 495,000 | - | | 5,000 | 3,000,000 | |

Administration to seek grant funding for below projects prior to proceeding
 Note 1 - LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive Note 1
 Note 2 - FV - Rebuild Butter town Road

Funding Sources for the 2019 Approved Capital projects is as follows:

| | |
|-----------------------------------|-------------------|
| FGTF & MSI | \$ 6,000,067 |
| Other Grants/Sources | \$ 2,502,330 |
| General Operating Reserve | \$ 329,788 |
| General Capital Reserve | \$ 3,109,600 |
| Municipal Reserve | \$ 95,987 |
| Road Reserve | \$ 396,918 |
| Vehicle & Equipment Reserve | \$ 1,717,724 |
| Rural Water Reserve | \$ 1,048,862 |
| Waste/Sewr Infrastructure Reserve | \$ 71,753 |
| Drainage Reserve | \$ 663,414 |
| Incomp. Cap - Airport Reserve | \$ 20,000 |
| Incomp. Cap - Waste Reserve | \$ 9,000 |
| Incomp. Cap - Develop. Reserve | \$ 29,416 |
| Incomp. Cap - Recreation | \$ 5,933 |
| Recreation Board Fort Vermillon | \$ 47,933 |
| Recreation Board Fort Vermillon | \$ 9,963 |
| Grants to Other Organizations | \$ 43,338 |
| Debtenture | \$ 3,947,806 |
| TOTAL | 20,049,832 |

Investment Report at the period ending July 31, 2019

Reconciled Bank Balance on July 31, 2019

Reconciled Bank Balance **\$ 18,874,882.01**

Investment Values on July 31, 2019

| | |
|-------------------------------------|-----------------|
| Short term investments (EM0-0377-A) | \$ 3,323,203.27 |
| Short term T-Bill (1044265-26) | \$ 245,725.86 |
| Long term investments (EM0-0374-A) | \$ 8,681,928.37 |
| Short term notice on amount 31 days | \$ 3,313,124.36 |
| Short term notice on amount 60 days | \$ 15,736.60 |
| Short term notice on amount 90 days | \$ 25,326.39 |
| Vision Credit Union - 2 year | \$ 2,074,680.00 |

Total Investments **\$ 17,679,724.85**

Total Bank Balance and Investments **\$ 36,554,606.86**

Amount committed to fund 2019 Capital Projects **\$ 7,408,309**

Amount committed to fund 2019 Non TCA Projects **\$ 1,187,851**

Total Unrestricted Bank Balance and Investments **\$ 27,958,447**

These balances include 'market value changes'.

Revenues

Interest received from investments
Interest accrued from investments but not received.

| Total YTD | Short Term YTD | Long Term YTD |
|----------------------|----------------------|----------------------|
| \$ 275,577.46 | \$ 130,524.13 | \$ 145,053.33 |
| \$ 107,231.47 | \$ 45,391.78 | \$ 61,839.69 |
| \$ 382,808.93 | \$ 175,915.91 | \$ 206,893.02 |

Interest received, chequing account

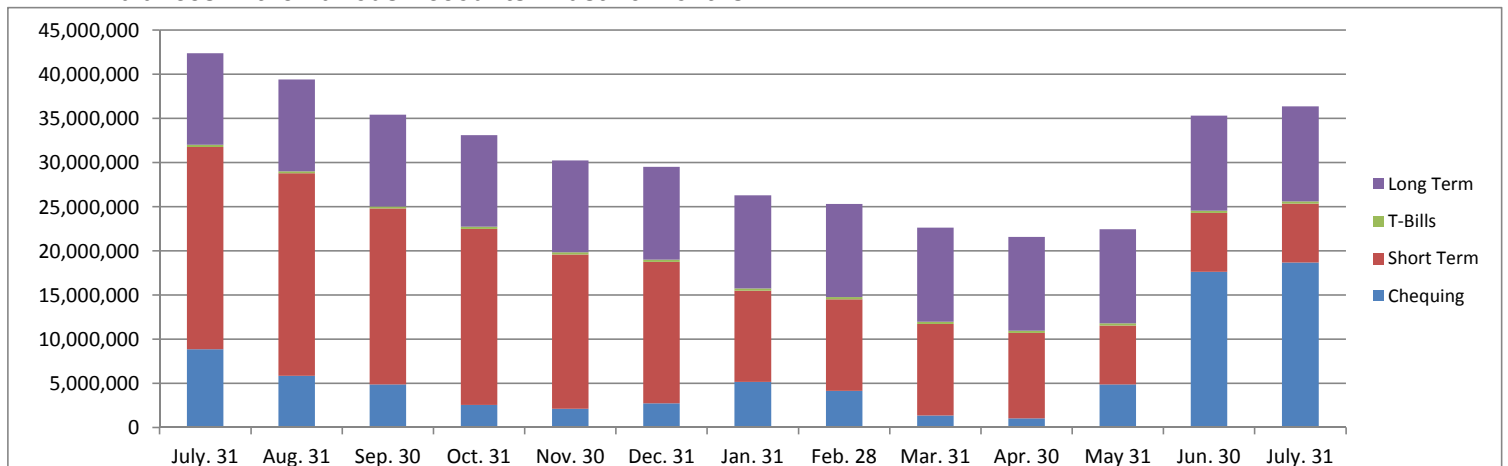
Total interest revenues before investment manager fees

Deduct: investment manager fees for investments

Total interest revenues after investment manager fees

| | | |
|----------------------|----------------------|----------------------|
| \$ 80,969.06 | \$ 80,969.06 | |
| \$ 463,777.99 | \$ 256,884.97 | \$ 206,893.02 |
| \$ (19,523.32) | \$ (2,462.13) | \$ (17,061.19) |
| \$ 444,254.67 | \$ 254,422.84 | \$ 189,831.83 |

Balances in the Various Accounts - Last 13 Months



BYLAW NO. 1154-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 182 1653, Block 1, Lot 2

within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2019.

PUBLIC HEARING held this ___ day of _____, 2019

READ a second time this ___ day of _____, 2019.

READ a third time and finally passed this ___ day of _____, 2019.

Joshua Knelsen
Reeve

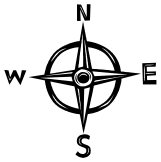
Lenard Racher
Chief Administrative Officer

BYLAW No. 1154-19

SCHEDULE "A"

1. That the land use designation of the following property known as:

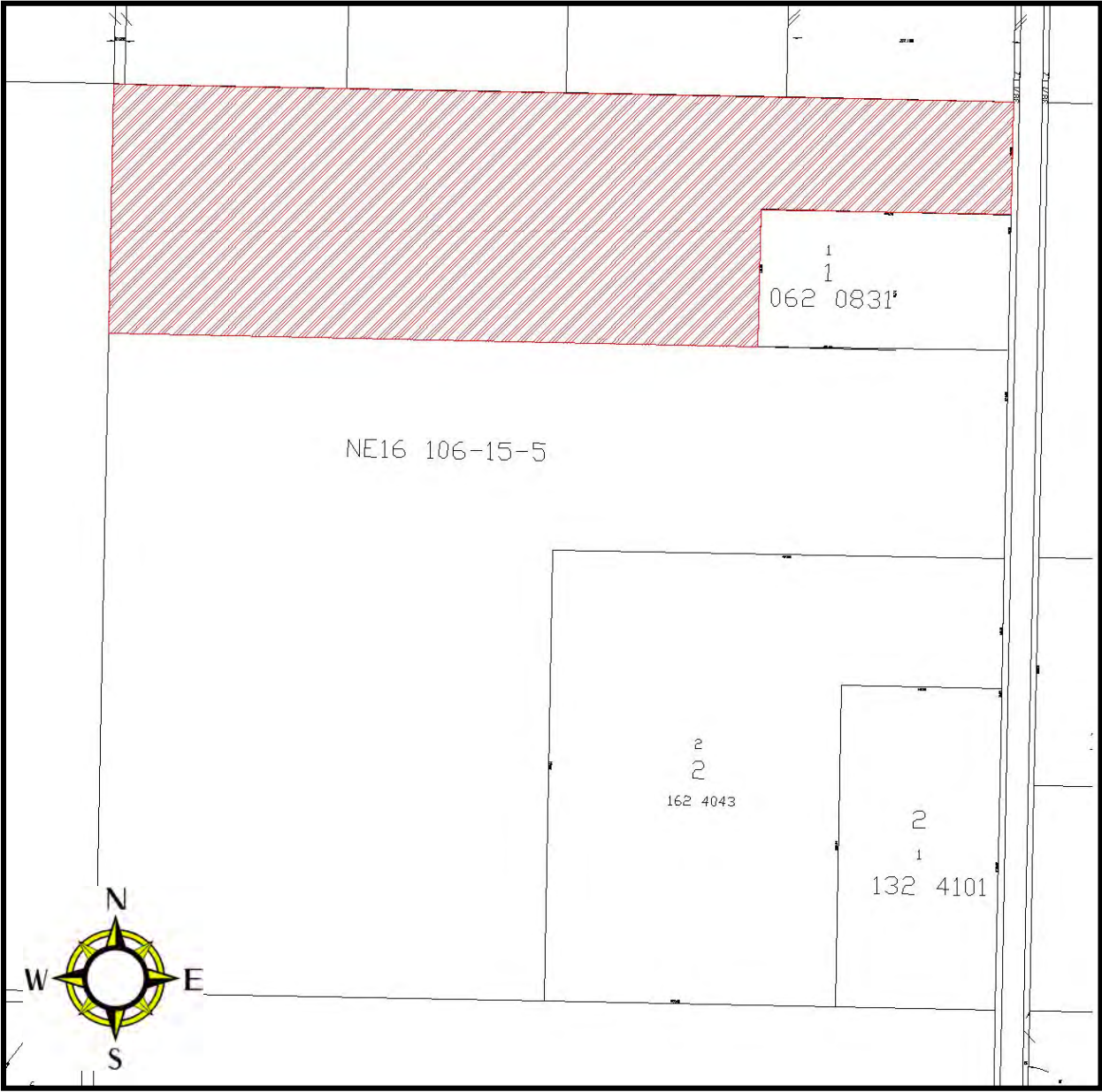
Plan 182 1653, Block 1, Lot 2 within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial – General "RIG".



FROM: Agricultural "A"

TO: Rural Industrial – General "RIG"

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1154-19

NOT TO SCALE

Disclaimer

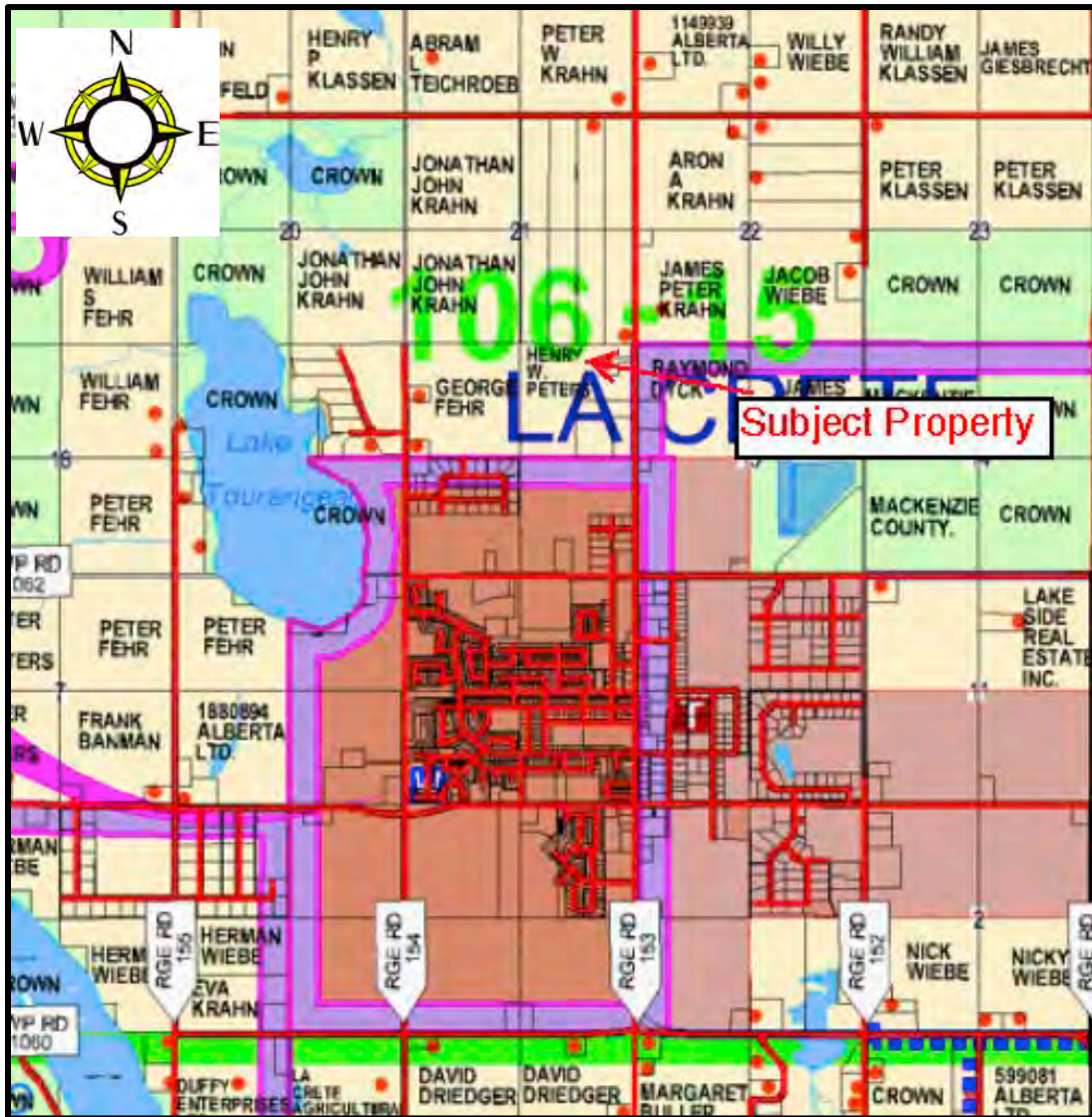
Information on this map is provided solely for the user's information and, While thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

The County, its agents, employees or contractors will not be liable for any Damages, direct or indirect, or lost profits or data arising out of the use of information provided on this map.



Mackenzie County

BYLAW APPLICATION



File No. Bylaw 1154-19

NOT TO SCALE

Disclaimer

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Byron Peters, Deputy Chief Administrative Officer |
| Title: | Bylaw 1155-19 Land Use Bylaw Amendment to amend the definition of Dwelling-Row |

BACKGROUND / PROPOSAL:

The Municipal Planning Commission recommends removing Figure 5 from the definition of Dwelling-Row in the Land Use Bylaw to accommodate a U shaped Dwelling – Row.

A developer has applied to develop his lot in Fort Vermilion by placing a Dwelling – Row on his property. The developer’s plans do not meet the current definition of a Dwelling-Row.

The developer has been in non-compliance for the past year and the Planning and Development department has been pursuing enforcement. A Stop Work Order has been placed on the property calling for the removal of the non-conforming buildings on the lot.

After discussions with a legal advisor, the development permit application must be processed despite the Stop Work Order on the property.

Therefore, development permit 152-DP-19 was presented to the Municipal Planning Commission on August 8, 2019, where the following motions were made:

MPC-19-08-105 **MOVED** by Beth Kappelar
(Requires Unanimous)

That the Municipal Planning Commission recommend to Council that the definition of Dwelling-Row be amended to remove Figure 5 from the Land Use Bylaw.

CARRIED UNANIMOUSLY

MPC-19-08-106 **MOVED** by Beth Kappelar
(Requires Unanimous)

That Development Permit 152-DP-19 on Plan 188TR, Block 6, Lot 1

Author: L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** _____

in the name of Charles LaForge be TABLED.

CARRIED UNANIMOUSLY

This is the applicant's second development permit submission on this property for the same use.

During the first process, the applicant submitted an application for a Dwelling – Row across two (2) lots. The application was refused by the Municipal Planning Commission and the Subdivision and Development Appeal Board as it did not conform to the Land Use Bylaw.

When a development permit is refused the applicant is unable to apply for 6 months afterwards, that time frame has now passed. The previous development permit (221-DP-18) was refused on December 20, 2018. The refusal package noted these reasons:

The Development Permit application has been refused for the following reasons:

- a) The application does not meet the requirements as stated in the Mackenzie County Land Use Bylaw 1066-17 definition of a DWELLING-ROW:

DWELLING – ROW means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level.

- b) Multiple homes are not allowed on one lot according to Land Use Bylaw Section 8.19.1:

No person shall construct, locate or cause to be constructed more than one DWELLING UNIT on a LOT within a HAMLET unless provided for in this BYLAW.

The Subdivision and Development Appeal Board upheld the decision made by the Municipal Planning Commission:

1. The proposed development does not meet the entire definition of DWELLING – ROW as defined by the Mackenzie County Land Use Bylaw 1066-17.
2. The individual Manufactured Homes in the proposed development are of an age (approximately 35 years) that predates the definition of Section 8.34 of the Mackenzie County Land Use Bylaw and the Board is not satisfied that the following requirements have been met:
 - a. 8.34.1 – Sound construction and appearance
 - b. 8.34.2 – Minimum requirements for roof pitch and overhang
 - c. 8.34.3 – Exterior renovation requirements prior to placement of the building on the site.

Author: L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** _____

- d. CSA Label not available as stated in the Development Permit Application.
- 3. Multiple dwelling units are not allowed on one lot according to the Mackenzie County Land Use Bylaw Section 8.19.1. In addition, as this development straddles two lots the proposed development does not meet the required setbacks.
- 4. The drawings provided were completed by an Engineering Technologist which does not meet the requirements under the Alberta Building Code 2014 Division C 2.4.2.1.4a.
- 5. The Appellant commenced development prior to applying for and receiving approved development and safety codes permits.
- 6. The development permit process provides an opportunity for adjacent landowners to appeal a development. Failure to follow the process infringes on the rights of affected landowners.

The developer has since amalgamated his lots, and provided the necessary drawings for a Dwelling – Row. The Manufactured Homes are in the same condition but if the definition is amended, the application will be processed as a Dwelling – Row use.

The definition of a Dwelling-Row according to our Land Use Bylaw 1066-17 is:

DWELLING – ROW means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level as shown in 5.

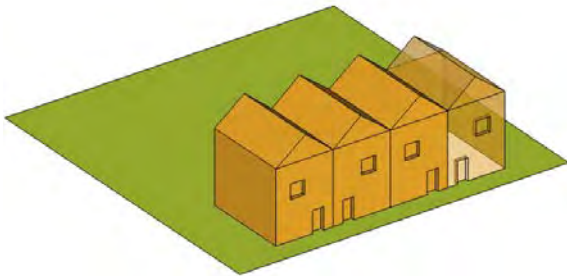


Figure 5. Dwelling - Row

Should the definition be amended, the definition will continue to state that the dwelling must be in a row but a row doesn't have to be in a straight line provided that the vertical walls are common.

In order to accommodate the development, the figure would need to be removed from the definition. A definition within the Land Use Bylaw is not to be varied by a development authority; only by bylaw amendment.

Author: L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** _____

Despite the recommendation given by the Municipal Planning Commission, administration is not in favour of the proposed amendment. When the Land Use Bylaw was updated in 2017, the intention of including figures in the definition was to ensure consistency of application. Administration also recommends that if the figure is removed, that additional language should be added to the definition stating that a Dwelling – Row needs to be oriented on the property that the building aligns with the setback requirements and faces the street. If this figure is removed, it will be open to interpretation and inconsistent with the other Dwelling type definitions.

OPTIONS & BENEFITS:

Options are to recommend approval, not-recommend approval or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, which will be borne by the Planning and Development operating budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

The bylaw amendment will be advertised as per MGA requirements and a Public Hearing will be held.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** _____

BYLAW NO. 1155-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW BY AMENDING THE
DEFINITION OF DWELLING – ROW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw 1066-17 in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to revise the Mackenzie County Land Use Bylaw by amending the definition of DWELLING – ROW.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 2.3.1 DEFINITIONS be amended as follows:

DWELLING – ROW means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level.

2. That Mackenzie County Land Use Bylaw Section 2.3.1 DEFINITIONS be amended with the **removal** of DWELLING – ROW Figure 5 as shown below.

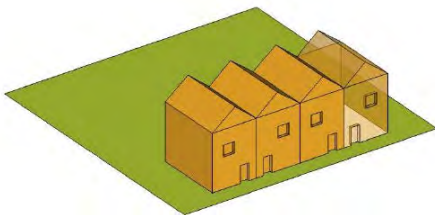


Figure 5. Dwelling - Row

READ a first time this ____ day of _____, 2019.

PUBLIC HEARING held this ____ day of _____, 2019.

READ a second time this ____ day of _____, 2019.

READ a third time and finally passed this _____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

Section 2 | Interpretation

3. A change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of the land or building (also see CHANGE OF USE); or
4. A change in the intensity of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building.

DEVELOPMENT OFFICER means a person or persons appointed by the COUNTY pursuant to Section 624 of the Act to administer the provisions of this BYLAW.

DEVELOPMENT PERMIT means a document permitting a DEVELOPMENT, issued by the COUNTY pursuant to this BYLAW.

DISCRETIONARY USE means the use of land or buildings where a DEVELOPMENT PERMIT may or may not be issued for certain purpose that is permitted by the Development Authority according to their discretionary judgment based upon the merits of the application.

DISMANTLED / WRECKED VEHICLE means a vehicle that is no longer licensed or in use and is unfit for operation by virtue of its exterior or mechanical condition.

DUGOUT means the excavation of lands resulting in manmade features that entrap water and includes excavations for a water supply and borrow pits.

DWELLING – APARTMENT means a residential building, containing individual suites on multiple stories, consisting of four or more DWELLING UNITS or one to three DWELLING UNITS if the ground floor of such building is a commercial use, having a shared entrance or their own independent access as shown in Figure 3.

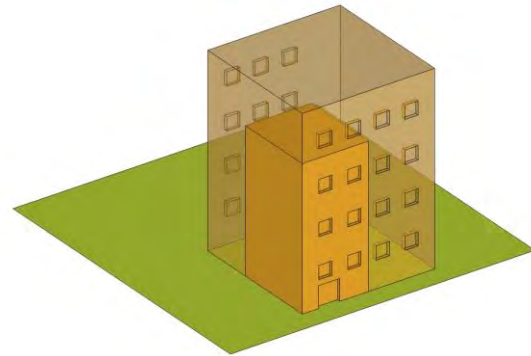


Figure 3. Dwelling - Apartment

DWELLING – DUPLEX means a building that is divided vertically into two DWELLING UNITS side-by-side and separated from each other by a common wall extending from the foundation to the roof and not attached to any other residential buildings as shown in Figure 4.

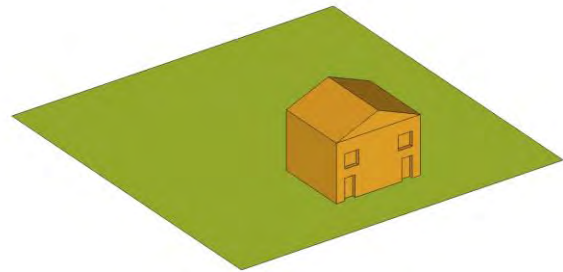


Figure 4. Dwelling - Duplex

DWELLING – EMERGENCY SERVICES means a residential unit containing one (1) or more habitable rooms that provide living accommodations and is intended as a temporary residence for emergency personnel, as an ACCESSORY USE, to a non-residential principal use.

Section 2 | Interpretation

DWELLING – GROUP HOME means a facility that provides special care for individuals who are in need of adult supervision, and that is licensed by the appropriate public authority. A group home located within a residential type LAND USE DISTRICT or which is adjacent to a residential LAND USE DISTRICT shall be limited to six (6) persons excluding staff and shall be located in a building designed as a dwelling.

DWELLING – ROW means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level as shown in Figure 5.

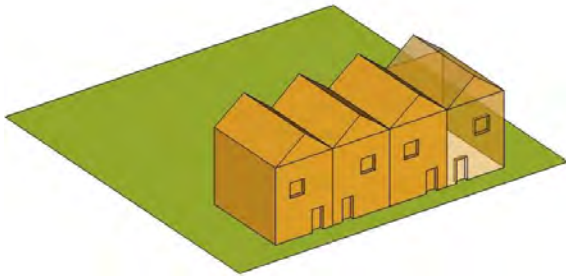


Figure 5. Dwelling - Row

DWELLING – SINGLE FAMILY means a DEVELOPMENT consisting of only one DWELLING UNIT which is separate from any other DWELLING UNIT or building, as shown in Figure 6, and which is supported on a PERMANENT FOUNDATION or BASEMENT, and which meets the requirements for a residence as specified within the *Alberta Building Code*.

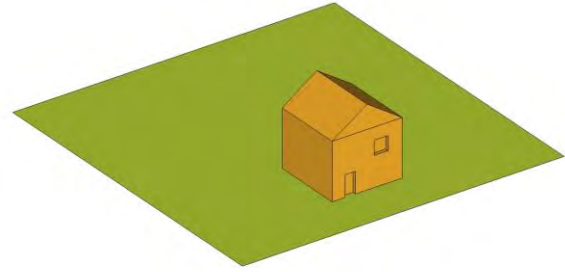


Figure 6. Dwelling - Single Family

DWELLING – STACKED ROW HOUSING means a dwelling that includes three (3) or more DWELLING UNITS arranged two deep, either vertically so that DWELLING UNITS are placed over others, or horizontally so that DWELLING UNITS are attached at the rear as well as at the side. Each DWELLING UNIT shall have separate and individual access, not necessarily directly to GRADE, provided that no more than two DWELLING UNITS may share access to GRADE as shown in Figure 7.

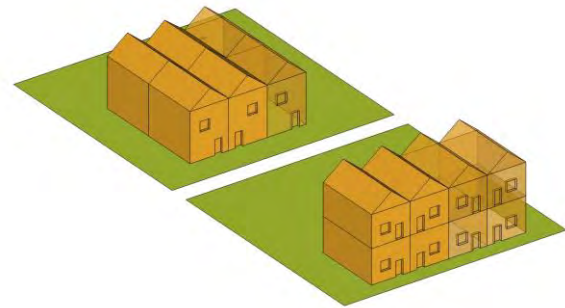


Figure 7. Dwelling - Stacked Row Housing

DWELLING UNIT means a residential unit containing one (1) or more habitable rooms that provide living accommodations and is intended as a permanent residence, as an ACCESSORY USE, to a non-residential principal use.

Based on some of the road allowance use and road building requests received during the past year, administration also recommends that Policy PW039 be amended to include a section that explicitly states that the County will deny any road building request that does not meet a County objective, such as providing access to a previously unserved quarter section or a new yardsite. The current policy does not include any language specifically stating the criteria/threshold for a request to be approved/not approved.

OPTIONS & BENEFITS:

Clarity specifying the intended future use of the Twp Rd 1042 corridor would benefit administration, Council and the public.

Moratoriums, or other direction only provided through a motion, tend to get lost over time and as a result are only a temporary policy direction. In order to ensure the direction is applied consistently over time, the direction needs to be formally included in a policy or bylaw.

COSTS & SOURCE OF FUNDING:

Costs will depend on the direction provided by council.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

The communication and public participation for this item will vary, depending on the overall direction provided by council.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: B Peters Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Len Racher, Chief Administrative Officer |
| Title: | Mackenzie Region Aboriginal Interagency Committee Meetings |

BACKGROUND / PROPOSAL:

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) would like to invite Mackenzie County to assign a council member to attend their meetings. MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not required that everyone attend every meeting.

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion subcommittees may be formed if need arises.

There are two elements to the interagency: the monthly meeting and the email network platform. Members attend meetings when they can and sign up to receive email correspondence that helps share program, event and referral information. We try to keep the information relevant to our catchment area and can share out to the other Aboriginal Interagency email networks in Grande Prairie, High Level and Peace River when regional initiatives come up.

Please see attached information from the Mackenzie Region Aboriginal Interagency Committee Meetings.

OPTIONS & BENEFITS:

Author: _____ Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy ADM050 Council/Administration Protocol

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following Councillors be appointed to the Mackenzie Region Aboriginal Interagency Committee for a one-year term ending October 2020.

-
-

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie Region Aboriginal Interagency Committee

Bag 900-15, 9721-96 avenue, Peace River AB T8S 1T4

Mackenzie County
4511-46 avenue
Box 640
Fort Vermillion, AB
T0H 1N0

Dear Reeve Knelsen & Council,

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) would like to invite Mackenzie County to assign a council member to attend our meetings. MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not require that everyone attend every meeting.

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion subcommittees may be formed if need arises.

There are two elements to the interagency: the monthly meeting and the email network platform. Members attend meetings when they can and sign up to receive email correspondence that helps share program, event and referral information. We try to keep the information relevant to our catchment area and can share out to the other Aboriginal Interagency email networks in Grande Prairie, High Level and Peace River when regional initiatives come up.

Thank you in advance for your consideration.

In the Spirit of Strengthening our circle,

Wendy Goulet
Administrative Support
Aboriginal Services, NW CSS
Wendy.Goulet@gov.ab.ca.



Mackenzie Region Aboriginal Interagency Committee

Schedule 2019/20

Background

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) is an informal information sharing network that is hosted by Community Social Services (CSS), Northwest Alberta since 2007. There are two primary elements to the interagency, the monthly meeting and the email network platform (NWAboriginalServices@gov.ab.ca). Members are invited to attend meetings when they are available, as well as sign up to receive email correspondence that helps share program, event and referral information. We work to keep the information relevant to the catchment areas, and are able to share information with other AICs, with email networks in Grande Prairie, High Level, High Prairie and Peace River.

Meetings

MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not required that everyone attends every meeting. Below is a listing of the meetings that will be held during the upcoming year. All meetings are held at the High Level Native Friendship Centre, 10904 95 Street, from 10:30 am -1:00 pm, unless otherwise determined.

2019-20 Meeting Schedule

| | | | | |
|-------------------|------------------|------------------|---------------|--------------|
| September 3, 2019 | November 5, 2019 | January 7, 2020 | March 3, 2020 | May 5, 2020 |
| October 1 2019 | December 3, 2019 | February 4, 2020 | April 7, 2020 | June 2, 2020 |

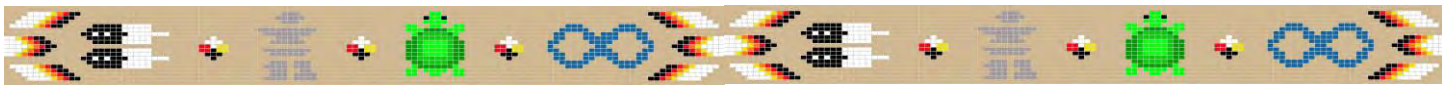
Format

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion other subcommittees may be formed if need arises. Attendance is open to anyone and we do not require that everyone attends every meeting.

If you have anything that you would like added to the meeting’s agenda, or if you would like to do a short presentation about your programs and services at a meeting, please contact [Wendy Goulet](#). We do have AV equipment available.

Please keep in mind the round table portion of our meetings will not be recorded. For more information, including each of the four regional Aboriginal Interagency Committee’s (AIC) vision, mission, terms of reference, co-chair’s name and contact, visit the <https://northwestaic.com/>

The AIC website also has a mass of information and resources that impact Aboriginal issues so please feel free to explore. If you have any questions contact us NWAboriginalServices@gov.ab.ca



MACKENZIE REGION ABORIGINAL INTERAGENCY COUNCIL

• MRAIC •

TERMS of REFERENCE

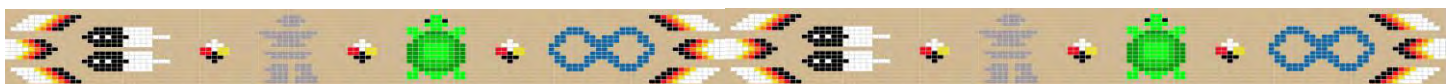
| # | ITEM | DETAILS |
|---|-------------------------------------|--|
| 1 | NAME | Mackenzie Region Aboriginal Interagency Council (MRAIC) |
| 2 | GENERAL PURPOSE | <p>MRAIC’s purpose develops from a vision of the Aboriginal community set within a support system that consists of an expanding set of circles that all have a responsibility to the community. These expanding circles of support include the parents, the Elders, Education, Health, social development agencies, political systems and other stakeholders.</p> <p>MRAIC will strengthen this support system through advocacy and ensuring communication flow between the circles of support. Advocating for Aboriginal culture is seen as key to MRAIC’s success.</p> <p>MRAIC will operate in a respectful and collaborative manner, with appreciation for all cultures within the surrounding area including the Cree, Beaver, Dene, Metis, Inuit and non-aboriginal peoples.</p> <p>MRAIC operations will be in accordance with Aboriginal culture, traditions values and beliefs resulting in a promotion of Aboriginal ways of helping.</p> <p>MRAIC works to addressing social and health issues impacting on the Aboriginal community in the Mackenzie Region.</p> <p>The area served by MRAIC will be from Garden River as the Eastern Boundary, Carcajou as a southern boundary, Rainbow Lake as a western boundary and the N.W. T. border as the northern boundary.</p> |
| 3 | MEMBERSHIP & COMPOSITION | <p>MRAIC is an informal committee made up of community groups and organizations. Membership is voluntary; however, a commitment to the committee is strongly desired. Active participation at regular meetings and on sub-committees is also strongly desired, in order to address matters of importance to the community.</p> <p>MRAIC is inclusive and will accept and encourage membership by all individuals and groups committed.</p> <p>Suggested members include the surrounding Aboriginal Communities, Community Supports, Government Agencies and other stakeholders.</p> <p>Members will ordinarily send alternates when unable to attend regular meetings.</p> |

MRAIC - TERMS of REFERENCE

| | | <p>MRAIC members are accountable to their respective employers if applicable.</p> <p>A person/agency is no longer a member when notification is provided to the council. The membership list will be reviewed semi-annually, January and September, and listed persons/agencies not attending for an extended period will be removed from the list.</p> |
|---|---|---|
| 4 | MEETINGS | <p>MRAIC meeting location is primarily at the High Level Native Friendship Centre.</p> <ul style="list-style-type: none"> • Smudging and prayer will occur at the start of the MRAIC meeting. • Closing prayer will occur at the end of the MRAIC meetings. • MRAIC meetings will occur monthly on the first Tuesday of every month. • Meetings will begin promptly at 10:30 AM. • A consensus meeting model will be utilized. <p>The agenda package will be distributed, via email three days in advance of the meetings. Agenda items will be accepted at the meetings. Sharing circle items will not be recorded.</p> <p>MRAIC will use a standing agenda format at regular meetings.</p> <p>Northwest Community Social Services will provide administrative support primarily for the purpose of taking minutes and distribution of documents.</p> |
| # | ITEM | DETAILS |
| 5 | LEADERSHIP, GOVERNANCE & ELECTIONS | <p>MRAIC is accountable to the communities within the Mackenzie Region.</p> <p>Co-chairs will consist of two people elected by the MRAIC membership.</p> <p>Co-chairs will demonstrate commitment through attendance at regular meetings.</p> <p>Co-chairs' responsibilities include:</p> <ul style="list-style-type: none"> • Chair the MRAIC meeting • Promote and build relationships in the local area • Follow-up on task completion <p>Co-chairs are elected for a two year term, with one co-chair being elected every other year in the month of April.</p> <p>MRAIC will solicit funds as required and as funding grants come available. The council will be resourceful and creative in securing funding.</p> <p>Northwest Community Social Services will provide hosting support and will consider support for culturally significant events.</p> <p>MRAIC operating year is April 1 to March 31 of the following year.</p> |

MRAIC - TERMS of REFERENCE

| 6 | REPORTING | <p>The following reports, for information, will be generated:</p> <ul style="list-style-type: none"> • Agendas, for distribution to members • Meeting Minutes, for distribution to members |
|----|------------------------------------|---|
| 7 | COMMITTEES | <p>MRAIC may, from time to time establish committees to carry out defined projects. These committees are Ad Hoc by design and are dissolved at a determined time.</p> <p>Standing committees may be established as required and approved by the members. These committees are expected to provide ongoing support to MRAIC in a defined area of work.</p> |
| # | ITEM | DETAILS |
| 8 | COMMUNICATION | <p>External communication is the responsibility of the Co-Chairs or their designate.</p> <p>Internal communications is the responsibility of the Co-Chairs, usually assigned to administration.</p> |
| 9 | PROMOTION & RECOGNITION | <p>Newspapers, radio, posters, Northwest Region Community and Social Services, Aboriginal Services email, etc. provide venues for MRAIC news, information and event publicity.</p> <p>Members are considered ambassadors for MRAIC and will speak positively when occasions are presented.</p> <p>MRAIC will celebrate successes and honour member achievement as determined.</p> <p>Ad Hoc and Standing Committees may be recognized as determined by the members.</p> |
| 10 | REVIEW & EVALUATION | <p>A summary describing MRAIC activities and accomplishments will be provided to the membership by the officers in April of the operating year.</p> <p>The term of reference will be reviewed every 2 years in October.</p> |
| 11 | DISOLUTION | <p>Should MRAIC dissolve, all assets including monies held in accounts will be distributed to a recognized charity determined by the members.</p> |





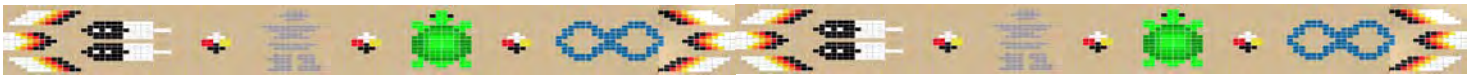
Mackenzie Region Aboriginal Interagency Council Meeting

High Level Native Friendship Centre

October 1, 2019

Agenda

| | | | |
|------------|--|----------------|---|
| 1.0 | Opening | Co-Chair | <p>1.1 Smudge and opening prayer.</p> <p>1.2 Welcoming & land acknowledgement. <i>(We acknowledge the homeland of the many diverse First Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8.</i></p> <p>1.3 Meeting Called to Order</p> <p>1.4 Introductions (to the left of Co-Chair)- Name / Organization</p> |
| 2.0 | Agenda | Co-Chair | <p>2.1 Amendments/Additions</p> <p>2.2 Approval</p> |
| 3.0 | Previous Minutes | Co-Chair | <p>3.1 September 3,2019</p> <p>3.2 Approval</p> |
| 4.0 | Action Items / Old Business | | 4.1 |
| 5.0 | Presentation | Darla Wanuch | 5.1 High Level Community Policing Society (DVR/VSU) |
| 6.0 | Additional Items | | 6.1 |
| | | | 6.2 |
| | | | 6.3 |
| | | | 6.4 |
| 7.0 | Sharing Circle <i>NOT RECORDED</i> | Agency Updates | <p><u>Sharing Circle Reminders</u></p> <ul style="list-style-type: none"> • <i>Share a brief program or organization description, plus new and upcoming programs and services.</i> • <i>Keep information sharing under 5 minutes to allow for everyone to be able to share, especially if there is a large group.</i> • <i>Be prepared to take your own notes on the items that pertain to your organization.</i> |
| 8.0 | Next Meeting | All | <p>Date: October 1, 2019 @ 10:30am to 1:00pm</p> <p>Location: High Level Friendship Centre (10904-95 street, High Level)</p> |
| 9.0 | Adjournment | All | Closing Prayer |



Mackenzie Region Aboriginal Interagency Council Meeting
High Level Native Friendship Centre
May 7, 2019
Minutes

Attendees:

Carla Lafferty, AHS
 Debra Loonskin, NLC Student
 Edith Didzena, FVSD
 Fallon Clarke, FCSS TOHL

Julie Klassen, FVSD
 Josephine Salopree, FNHC
 Leana Watson, NLC Student
 Lianne Drew, Safe House

Lori Roberts, AHS
 Melody Brodour, HLNFS
 Rhonda Wheele, President HLNFC

1. Opening of the meeting

- 1.1 Welcoming and we acknowledge the Indigenous people and ancestors whose land we are on
Rhonda Wheele, Co- Chair.
- 1.2 Smudge & Opening prayer provided by
- 1.3 Call to Order - at 10:44 am.
- 1.4 Introductions – Name and Organization representing Introductions

2. Agenda

- 2.1 Consensus to accept the agenda with additions:

3. Approval of Minutes

- 3.1 April 2, 2019 – consensus to accept.

4. Business Arising from the minutes

- 4.1 Agency Presentation Sign-up Sheet for 2019 - Circulated

5. Other Items

- 5.1 Peace River Pow Wow June 1 & 2, 2019. Hand Games Tournament**

7.0 Sharing Circle (Agency Updates) Not Recorded.

Closing prayer by
 Adjournment @ 11:55 am

Next Meeting
 TIME: 10:30 am – 1:00 pm
 PLACE: High Level Native Friendship Centre
 (10904 – 95 street, High Level)
 DATE: June 4, 2019





Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Len Racher, Chief Administrative Officer |
| Title: | Canadian Bison Association – Grant Extension to Invest in Dealing with Diseased Northern Bison |

BACKGROUND / PROPOSAL:

The Canadian Bison Association requested a grant extension to continue investing in the long-term strategy to deal with the diseased northern bison, including those in the Wood Buffalo National Park. The Minister of Agriculture and Forestry has denied their request and the Canadian Bison Association is subsequently requesting that the Minister reconsider the decision.

The Canadian Bison Association has drafted a letter to the Minister with the support of several partners to aid in their request; these partners are identified on the letter as signatories. As Mackenzie County has been identified as a signatory on this letter, Council approval would be required.

Councillor Jorgensen will provide additional information on the matter at the meeting, including why the County should not be supporting this request.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____



ALBERTA
AGRICULTURE AND FORESTRY

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

AUG 02 2019

Sharif Fahmy
President, Canadian Bison Association
Suite 200 – 1660 Pasqua Street
PO BOX 3116
Regina, SK
S4P 3G7

Dear Mr. Fahmy:

Thank you for your February 6, 2019, letter requesting an extension to a grant for the Canadian Bison Association to continue investing in the long-term strategy to deal with the diseased northern bison, including those in Wood Buffalo National Park. I am pleased to see that this grant has supported some interim work associated with this issue.

Given the extensive history associated with this grant, which has been active since 2000, and the inability to utilize the funds for the intended purpose despite changes to the terms and conditions and previous extensions, I have elected not to approve your request for another extension to the Term of the grant. Please have the Canadian Bison Association return the balance of the funds to the Government of Alberta. Our most recent report indicates that the balance of funds is \$178,600. Please verify the balance and provide your reconciliation, including interest earned, with a cheque payable to the Province of Alberta.

The approximate total above takes into account expenditures of \$30,970.04 and \$31,869.89 for helicopter surveillance, reimbursement from Alberta Beef Producers for above in the amount of \$28,670.20, and subsequent expenditures of \$22,974 and \$7,835.25 for Bison watch signage. Also included is a return from an investment account of \$8,637.53 and allocation of \$20,000 for TB research which was never acted on.

If you have any questions regarding this matter, you are welcome to contact my office.

Sincerely,

Honourable Devin Dreeshen
Minister, Agriculture and Forestry

cc: Dr. Keith Lehman, Chief Provincial Veterinarian, Agriculture and Forestry



Canadian Bison Association
Association Canadienne Du Bison
Suite 200-1660 Pasqua Street
P.O. Box 3116, Regina, SK S4P 3G7
(306) 522-4766 Phone
(306) 522-4768 Fax

August 30, 2019

Honourable Devin Dreeshen
Minister, Agriculture and Forestry
229 Legislature Building
10800 – 97th Avenue
Edmonton Alberta T5K 2B6

Dear Minister Dreeshen;

Subject: **Grant Extension to Invest in Dealing with Diseased Northern Bison**

The signatories to this letter are requesting that you reconsider your decision not to extend for another year the funds initially made available for the project entitled “*Managing Disease Risk in Alberta’s Wood Bison with Special focus on Bison to the West of Wood Buffalo National Park.*”

Maintaining disease-free herds has been and is a priority for the Canadian cattle and bison industries. The tuberculosis and brucellosis infected bison herds in and around Wood Buffalo National Park continue to be a threat to commercial bison and cattle production and our tuberculosis-free trade status.

Dating back to 1999-2000, the bison and cattle industries worked with the federal and provincial governments where projects were planned and funding was organized. Because of a sequence of events and the inability to obtain all the approvals required from northern communities to capture wild diseased bison, there was concern that the funding provided would lapse. To ensure funding, the Province of Alberta provided a \$235,000 grant to the Canadian Bison Association (CBA) to be used solely for research of northern diseased bison and it was to be matched with federal funding. Although ideas were exchanged, there was no substantive activity on the file until 2011.

In 2011 the Working and Stakeholder Groups (Members listed at end of letter) recommended that \$135,000 be allocated to support an interim management strategy with \$100,000 to develop a plan for the eradication of brucellosis and tuberculosis in Northern Alberta. In 2012, on the recommendation of these groups, \$20,000 was provided to complete research that involved the capture of diseased bison in the north. Funding was also provided by the U.S. bison industry. Again, because of the inability to secure all the required approvals, the project was halted and the \$20,000 was returned to the CBA.

Approximately \$65,000 has been invested in surveillance and communication projects between 2012 and 2019. Although these projects have been valuable, there is still the

need for a long-term strategy to eradicate the diseased bison in the north as well as a need to develop better tools for surveillance and management of wild bison. The Working and Stakeholder Groups reviewed a number of options and recommended the need to focus on a long-term solution and development of better tools to manage wild bison.

With the support of the Parks Canada Agency and the Western College of Veterinary Medicine, a research strategy was developed that was not reliant on the capture of wild bison. The planned research involves using bison calves placed in the Vaccine and Infectious Disease Organization-International Vaccine Centre (VIDO-InterVac), a containment Level 3 facility for biosafety located on the University of Saskatchewan Campus, to determine if two vaccines that have proven effective for cattle actually work to prevent disease in bison. The long-term goal is to identify vaccines and better diagnostic tests for bovine tuberculosis, which would ultimately reduce the risk to adjacent cattle and bison herds in northern Alberta.

The Working and Stakeholder Groups strongly supported this project as a major step to a longer-term solution to the brucellosis and tuberculosis problem in northern diseased bison. To this end, bison have been acquired and held at facilities on the U of S campus in Saskatoon. In addition to the \$150,000 grant supported by the Working and Stakeholder Groups, Parks Canada and the University of Saskatchewan are contributing over \$200,000 to this project. The significant benefits from this \$350,000 investment in research is substantial and will be lost without the support of the grant.

Maintaining vibrant cattle and bison industries and substantially reducing the disease risks requires that the problem of the diseased northern bison be addressed. The proposed project has created significant momentum for a solution – momentum that has evaded previous Working and Stakeholder groups - and will lead to evidence-based solutions that will benefit both bison and cattle producers in northern Alberta.

The present momentum, planned resources, and substantial time invested will be lost with the cancellation of the grant. This will jeopardize future collaborative work to find long-term solutions to the northern diseased bison issue. Moving forward with the project will reinforce the stakeholders' commitment, including that of governments, to dealing with this very important issue. For these reasons we request that the funding be reinstated to complete this project.

Respectfully,

Canadian Bison Association

Bison Producers of Alberta

Parks Canada

Alberta Beef Producers

Canadian Cattlemen's Association

Mackenzie County

Working and Stakeholder Groups Include representation from: Canadian Cattlemen's Association, Alberta Beef Producers, Bison Producers of Alberta, Canadian Bison Association, Canadian Food Inspection Agency, Mackenzie County, Alberta Environment and Parks, Alberta Animal Health and Assurance Branch, Alberta Agriculture and Forestry, an Independent Producer, and more recently Parks Canada providing project lead.



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|--|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Byron Peters, Deputy Chief Administrative Officer |
| Title: | Municipal Planning Commission Meeting Minutes |

BACKGROUND / PROPOSAL:

The minutes of the August 8, 2019 Municipal Planning Commission meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of August 8, 2019 be received for information.

Author: B. Peters **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, August 8, 2019 @ 10:00 a.m.

PRESENT: Erick Carter Chair, MPC Member
Beth Kappelar Vice Chair, MPC Member
John W Driedger MPC Member
David Driedger Councillor, MPC Member

REGRETS: Jacquie Bateman Councillor, MPC Member

ADMINISTRATION: Caitlin Smith Planning Supervisor
Kristin Racine Planner
Lynda Washkevich Development Officer
Nicole Friesen Administrative Assistant/Recording Secretary

MEMBERS OF THE PUBLIC: Charles LaForge
Lucille Labrecque

MOTION 1. CALL TO ORDER

Erick Carter called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

David Driedger left the meeting at 10:06 a.m.

MPC-19-08-099 MOVED by Beth Kappelar

That the agenda be adopted with the addition of the following item:

5. e) 152-DP-19 Charles LaForge
Dwelling-Row (7 Units) in "H-R1"
Plan 188TR, Block 6, Lot 1

CARRIED

David Driedger rejoined the meeting at 10:07 a.m.

3. MINUTES

a) Adoption of Minutes

MPC-19-08-100 MOVED by Beth Kappelar

That the minutes of the July 25th, 2019 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

None.

4. **TERMS OF REFERENCE**

For information.

5. **DEVELOPMENT**

- a) **158-DP-17 Jeff Plett (Time Extension)
Home Based Business Minor (Firewood Sales) in “H-R1”
Plan 752 1580, Block 8, Lot 8 (La Crete)**

MPC-19-08-101 MOVED by David Driedger

That a time extension for 158-DP-17 on Plan 752 1580, Block 8, Lot 8 in the name of Jeff Plett be granted to expire on August 14, 2021.

CARRIED

- b) **144-DP-19 Kyle Johnson
Cottage with 25% Setback Variance in “CREC”
Plan 922 2231, , Lot 26 (Hutch Lake)**

MPC-19-08-102 MOVED by Beth Kappelar

That Development Permit 144-DP-19 on Plan 922 2231;;26 in the name of Kyle Johnson be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 25% **Setback Variance** for the Cottage from the sides is hereby granted. The Cottage shall be 9.1 meters (30 feet) from both the side yard property lines.
2. **Remaining minimum building setbacks: 12.2 meters (40 feet) from all other property lines.**

3. The cottage shall be no more than two storeys in height and 186.0 square meters (2,002 square feet) in area.
4. A 10.0m (32.8ft) minimum radius around all structural DEVELOPMENTS on the site which should be free of all trees, shrubs and fine fuels.
5. A reduced fuel zone radius of 20.0m (65.6ft) minimum from (i) above in which flammable trees are thinned, all dead & down and dead standing material is removed, all branches, living, or dead, on residual coniferous trees shall be removed to a height of 2.0m (6.6ft) above ground level.
6. **Any additional tree clearing on the lot has to be approved by a development authority.**
7. A minimum of two (2) parking stalls is required.
8. The site shall be landscaped as required by the Development Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes.
9. The site shall be of a style and appearance which is compatible with the natural qualities of the recreation area. The character and appearance of all DEVELOPMENT on each recreation LOT shall be maintained to minimize any adverse impacts which may occur on adjacent recreation LOTS or the recreation area in general.
10. All water and sewage disposal must conform to the requirements of the Hutch Lake AREA STRUCTURE PLAN and Alberta Private Sewage Systems Standard of Practice 2015.
11. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **147-DP-19 Susana Neufeld (4 Life)
Home Based Business Minor in "H-R1"
Plan 752 1580, Block 8, Lot 5 (La Crete)**

MPC-19-08-103 **MOVED** by John W Driedger

That Development Permit 147-DP-19 on Plan 752 1580, Block 08, Lot 05 in the name of Susana Neufeld be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business, Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
2. **This development permit expires August 14, 2021. Should the Home Based Business, Minor still be in operation, a new development permit will be required.**
3. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
4. **The business shall be operated by the resident of the principal dwelling and may include one (1) non-resident employee.**
5. The Home Based Business shall not involve client and customer visits outside of the hours of **8:00 a.m. – 6:00 p.m.**
6. The Municipality has assigned the following address to the noted property (**10205 – 100th Avenue**). You are required to display the address (**10205**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
9. The sign shall not be placed within the Road Right of Way.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**d) 150-DP-19 Esther Anderson (Homeschool Advantage)
Home Based Business Minor in "H-R1B"
Plan 052 3802, Block 37, Lot 1**

MPC-19-08-104 MOVED by Beth Kappelar

That Development Permit 150-DP-19 on Plan 052 3802, Block 37, Lot 01 in the name of Esther Anderson be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business, Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
2. **This development permit expires August 14, 2021. Should the Home Based Business, Minor still be in operation, a new development permit will be required.**
3. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
4. **The business shall be operated by the resident of the principal dwelling and may include one (1) non-resident employee.**
5. The Home Based Business shall not involve client and customer visits outside of the hours of **8:00 a.m. – 6:00 p.m.**
6. The Municipality has assigned the following address to the noted property (**10803 – 98th Avenue**). You are required to display the address (**10803**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
9. The sign shall not be placed within the Road Right of Way.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Erick Carter left the meeting at 10:50 a.m. and rejoined at 10:52 a.m.

**e) 152-DP-19 Charles LaForge
Dwelling-Row (7 Units) in "H-R1"
Plan 188TR, Block 6, Lot 1**

MPC-19-08-105 **MOVED** by Beth Kappelar
(Requires Unanimous)

That the Municipal Planning Commission recommend to Council that the definition of Dwelling-Row be amended to remove Figure 5 from the Land Use Bylaw.

CARRIED UNANIMOUSLY

MPC-19-08-106 **MOVED** by Beth Kappelar
(Requires Unanimous)

That Development Permit 152-DP-19 on Plan 188TR, Block 6, Lot 1 in the name of Charles LaForge be TABLED.

CARRIED UNANIMOUSLY

6. SUBDIVISIONS

**a) 35-SUB-19 Andrew Peters
10.14 Acre Subdivision
SE 11-107-15-W5M (North La Crete)**

MPC-19-08-107 **MOVED** by David Driedger

That Subdivision Application 35-SUB-19 in the name of Andrew Peters on SE 11-107-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.14 acres (4.10 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - I. The existing septic discharge line shall be relocated as shown on the Tentative Plan drafted by Borderline Surveys JOB # 190098 to meet the current Alberta Private Sewage Systems Standards of Practice 2015, or the installation of a new sewer system that meets the setback regulation will be accepted. Proof of either the relocation of the existing line is required or an Approved Sewer permit for a new system. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

7. MISCELLANEOUS

- a) **Bylaw 11xx-19 Land Use Bylaw Amendment
Rezone from Agricultural "A" to Rural Industrial-General "RIG"
Plan 182 1653, Block 1, Lot 2 (La Crete Rural)**

MPC-19-08-108 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 11xx-19 being a Land Use Bylaw Amendment to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

CARRIED

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, August 22, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, September 12, 2019 @ 10 a.m. in La Crete
- ❖ Thursday, October 3, 2019 @ 10 a.m. in Fort Vermilion

Erick Carter left the meeting at 11:19 a.m.

10. ADJOURNMENT

MPC-19-08-109 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 11:20 a.m.

CARRIED

These minutes were adopted this 22nd day of August, 2019.

Erick Carter, Chair

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Community Services Committee meeting minutes of August 7, 2019 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Community Services Committee Meeting**

**August 7, 2019
10:00 AM**

**Fort Vermilion Meeting Room 2
Fort Vermilion, Alberta**

PRESENT:

| | |
|------------------|--|
| Lisa Wardley | Chair |
| Peter Braun | Councillor |
| Cameron Cardinal | Councillor/Vice-Chair (Teleconference) |

ADMINISTRATION:

| | |
|-------------|--------------------------------|
| Doug Munn | Director of Community Services |
| Len Racher | Chief Administration Officer |
| Dave Fehr | Director of Operations |
| Don Roberts | Zama Site Manager |

ABSENT:

| | |
|----------------|------------|
| Josh Knelsen | Reeve |
| David Driedger | Councillor |

Minutes of the Community Services Committee meeting for Mackenzie County held on August 7, 2019 in Meeting Room 1 at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Chair Lisa Wardley called the meeting to order at 10:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION CS-19-08-137 MOVED by Councillor Cardinal

That the agenda be accepted as amended.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the April 3, 2019 Community Services Committee Meeting

MOTION CS-19-08-138 MOVED by Councillor Driedger

That minutes of the April 3, 2019 Community Services Committee meeting be accepted as amended.

CARRIED

OLD BUSINESS

4. a) DA Thomas Park Stairs/Walkway

MOTION CS-19-08-139 **MOVED** by Councillor Cardinal

That administration seeks alternative options and pricing quotes for the metal stair case.

CARRIED

OLD BUSINESS:

4. b) Campground Updates (Verbal)

MOTION CS-19-08-140 **MOVED** by Councillor Braun

That the purchase of the wood processor be referred to Council for a decision.

CARRIED

MOTION CS-19-08-141 **MOVED** by Councillor Braun

That the Campground updates be accepted for information.

CARRIED

Chair Wardley recessed the meeting at 10:48 a.m. and reconvened at 10:58 a.m.

NEW BUSINESS:

5. a) Playgrounds (Vangard & Big Backyard)

MOTION CS-19-08-142 **MOVED** by Councillor Braun

That the playground equipment be installed summer 2020.

CARRIED

NEW BUSINESS:

5. b) Long Term lots at Wadlin

MOTION CS-19-08-143 **MOVED** by Councillor Braun

That the discussion of the long term lots be tabled until the next Community Services Committee Meeting.

CARRIED

NEW BUSINESS:

5. c) Items for 2020 Budget

MOTION CS-19-08-144 **MOVED** by Councillor Cardinal

That the proposed items listed be included in the 2020 budget.

Pilings for Hutch lake dock
Campsite development (site lots0
Vanguard playground fencing
Tree planting program
La Crete arena playground anchor repairs
Wadlin lake playground equipment replacement
Jubilee Park Waterline
Recycled rubber tree/light post rings

CARRIED

ADDITIONS: 6 a) Firesmart

MOTION CS-19-08-145 **MOVED** by Councillor Braun

That the discussion on the Firesmart program be accepted for information.

CARRIED

NEXT MEETING DATE: 7. a) Meeting Dates

Next meeting September 4, 2019 @ 10:00am out at Hutch Lake

ADJOURNMENT: 8. a) Adjournment

MOTION CS-19-08-146 **MOVED** by Councillor Braun

Meeting was adjourned at 12:22 p.m.

CARRIED

These minutes will be presented to the Community Services Committee for approval on September 4, 2019.

Lisa Wardley, Chair



Mackenzie County

REQUEST FOR DECISION

| | |
|----------------------|---|
| Meeting: | Regular Council Meeting |
| Meeting Date: | August 28, 2019 |
| Presented By: | Len Racher, Chief Administrative Officer |
| Title: | Information/Correspondence |

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Mackenzie Regional Waste Management Commission (Tipping Fee Increase)
- Correspondence – Alberta Emergency Management Agency (2018 Northern Alberta Disaster Recovery Program – Municipal Payment Summary)
- Correspondence – VSI Services (Second Quarter Report)
- Correspondence – Town of Peace River (GST Audit Review)
- Correspondence – Minister of Agriculture and Forestry (Bill 6 Consultations)
- Correspondence – Minister of Agriculture and Forestry (Chuckegg Creek Wildfire)
- Correspondence – Minister of Transportation (Reclassification of Service Rigs and Replacing of Rural Roads Permits)
- Alberta Government News Release – Greater Local Input in Caribou Recovery Planning
- Municipal Affairs – Interim MSI and GTF Funding Allocations
- High Level Public School – Bursary Thank-you
-
-
-
-
-
-

OPTIONS & BENEFITS:

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County Action List as of August 13, 2019

Council Meeting Motions Requiring Action

| Motion | Action Required | Action By | Status |
|---|---|-------------|--|
| May 28, 2013 Council Meeting | | | |
| 13-05-375 | That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road. | Len | Expression of Interest Submitted |
| February 22, 2016 Council Meeting | | | |
| 16-02-135 | That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed. | Byron | Refer to Motion 18-06-411 In progress. Meeting with landowners. |
| May 10, 2016 Regular Council Meeting | | | |
| 16-05-354 | That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. | Don | PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application. |
| July 12, 2016 Regular Council Meeting | | | |
| 16-07-526 | That the County pursue purchasing the leased lands at the Hutch Lake campground. | Doug Len | Application for purchase of Hutch Lake has been filed. |
| August 9, 2016 Regular Council Meeting | | | |
| 16-08-599 | That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch) | Byron | Re-negotiating with landowners. Re-survey completed. |
| April 11, 2017 Regular Council Meeting | | | |
| 17-04-254 | That administration bring back options for an additional sub-class under residential for lots too small to legally develop. | Byron | In progress. LUB Amendment |

| Motion | Action Required | Action By | Status |
|--|---|------------|---|
| August 23, 2017 Council Meeting | | | |
| 17-08-593 | That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project. | Fred Byron | Finalizing report then draft offsite levy bylaw. |
| September 25, 2017 Council Meeting | | | |
| 17-09-650 | That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills. | Dave | Paperwork complete. Waiting for approvals. Disposition is in place. |
| February 27, 2018 Council Budget Meeting | | | |
| 18-02-146 | That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement. | Doug | Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Sept 2019 |
| April 25, 2018 Council Meeting | | | |
| 18-04-314 | That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5. | Doug | Application submitted. FNC process |
| 18-04-315 | That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision. | Doug | Sketch plan completed. Application to purchase is in progress. |
| May 23, 2018 Council Meeting | | | |
| 18-05-399 | That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project. | Fred | Application submitted for GIPG. |
| June 12, 2018 Council Meeting | | | |
| 18-06-432 | That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event. | Dave | In progress. Need engineering report. |
| June 27, 2018 Council Meeting | | | |
| 18-06-471 | That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw. | Doug | Society to provide operation costs. |
| August 14, 2018 Council Meeting | | | |
| 18-08-564 | That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions. | Grant | Draft going to next ASB meeting. |

| Motion | Action Required | Action By | Status |
|--|---|---------------|--|
| October 9, 2018 Council Meeting | | | |
| 18-10-763 | That administration proceeds with the water diversion licences as discussed. | Fred | In progress |
| October 24, 2018 Council Meeting | | | |
| 18-10-849 | That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community. | Doug | LC and FV Agreements have been signed. Item Complete. |
| November 13, 2018 Regular Council Meeting | | | |
| 18-11-883 | That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council. | Grant | ASB meeting |
| 18-11-885 | That the Zama Water Treatment Improvements Project be retendered with a project scope change. | Fred | In progress |
| 18-11-910 | That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use. | Byron Dave | Advertised In progress |
| January 14, 2019 Budget Council Meeting | | | |
| 19-01-010 | That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration. | Len | Discuss at Paramount Meeting |
| January 16, 2019 Regular Council Meeting | | | |
| 19-01-025 | That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping. | Carol | Committee of the Whole Meeting 2019-07-23 |
| February 12, 2019 Regular Council Meeting | | | |
| 19-02-063 | That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council. | Don | In progress |
| February 27, 2019 Regular Council Meeting | | | |
| 19-01-117 | That administration proceed with Plan 5999CL in Fort Vermilion as discussed. | Byron | In progress |
| March 12, 2019 Regular Council Meeting | | | |
| 19-03-169 | That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete. | Byron | Fall/Winter 2019 |
| 19-03-171 | That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. No burning within the green zone within 10 miles of a major roadway without a permit. | Carol Len | In progress Under review due to jurisdiction restrictions under the MGA |

| Motion | Action Required | Action By | Status |
|---|--|----------------------|---|
| 19-03-186 | That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games. | Byron | Tri-Council Meeting discussion Deadline for submissions was June 2, 2019 for 2020. |
| March 27, 2019 Regular Council Meeting | | | |
| 19-03-203 | That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park. | Byron | |
| 19-03-210 | That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing). | Len Carol Doug | In progress |
| 19-03-211 | That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services. | Len Carol Doug | Meeting held 2019-04-04 MOU in progress. Waiting for response from FVSD. |
| 19-03-214 | That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County. | Len Carol | In progress |
| April 8, 2019 Regular Council Meeting | | | |
| 19-04-232 | That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction. | Doug | Application approved. Next application phase. |
| 19-04-245 | That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement. | Byron | Submitted to Municipal Affairs for approval. |
| 19-04-246 | That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance. | Byron | In progress |
| 19-04-247 | That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street. | Byron | |

| Motion | Action Required | Action By | Status |
|--|--|------------------|---|
| 19-04-250 | That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019. | Len | In progress |
| April 24, 2019 Regular Council Meeting | | | |
| 19-04-273 | That Foothills Developments Ltd. be required, in order to proceed with development, to pay for the 1.604 acres in Municipal Reserve owing in cash for Phases 5 & 6 and that the 0.532 acres owing for Phase 7A be taken from the agreed upon 4 acres owing for all future development for a total of 5.072 acres. | Byron | Letter sent 2019-08-19 regarding MR owing |
| May 7, 2019 Regular Council Meeting | | | |
| 19-05-308 | That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year. | Carol | Completed |
| 19-05-315 | That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share. | Carol | Tri-Council Meeting |
| June 12, 2019 Regular Council Meeting | | | |
| 19-06-334 | That the road construction supervisor/quality control be re-advertised and received for information. | Dave | |
| 19-06-350 | That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County. | Byron | In progress |
| 19-06-353 | That the 2018 Annual Report be compiled and released to the public by the end of July and that Council reconsider public engagement in the fall of 2019. | Carol | In progress. |
| 19-06-356 | That a letter be sent to the Minister of Transportation regarding the reclassification of service rigs, mirroring the concerns of Northern Sunrise County and the Rural Municipalities of Alberta. | Len | Completed |
| 19-06-358 | That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00. | Jennifer | In Progress |
| 19-06-365 | That Mackenzie County work towards identifying gaps, improvements, and solutions for emergency events. | Len | Committee of the Whole August 27, 2019 |

| Motion | Action Required | Action By | Status |
|--|---|------------------|-------------------------------------|
| 19-06-366 | That a three-week extension be granted to the Stop Orders issued on May 15, 2019 due to the impact on mail delivery because of the wildfires. | Byron | |
| July 24, 2019 Regular Council Meeting | | | |
| 19-07-384 | That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B", subject to public hearing input. | Byron | Public Hearing 2019-08-28 |
| 19-07-393 | That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing, subject to public hearing input. | Byron | Public Hearing 2019-08-28 |
| 19-07-398 | That first reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family developments with or without a Garage – Attached, subject to public hearing input. | Byron | Public Hearing 2019-09-10 |
| August 13, 2019 Regular Council Meeting | | | |
| 19-08-412 | That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input. | Byron | Public Hearing (to be scheduled) |
| 19-08-413 | That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases. | Jennifer | |
| 19-08-414 | That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event. | Doug Jennifer | |
| 19-08-423 | That administration bring back options for the chip seal project. | Dave | |
| 19-08-424 | That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck. | Jennifer | |
| 19-08-427 | That the position of Manager of Emergency & Protective Services be TABLED to the next meeting for more information. | Doug | 2019-08-28 |
| 19-08-430 | That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval. | Byron | Forward to Minister for Approval |

| Motion | Action Required | Action By | Status |
|-----------|--|-----------|---|
| 19-08-432 | That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application. | Byron | |
| 19-08-433 | That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44 th Avenue. | Byron | |
| 19-08-435 | That \$150,000 be reallocated from the Zama Road Frost Heaves project in support of the three year research data project for the Northwest Species at Risk (NWSAR) Committee. | Jennifer | |
| 19-08-440 | That the following items be added to the September 4, 2019 Tri-Council meeting for discussion: <ol style="list-style-type: none"> 1. Lobby Government Effectively Seminar 2. Regional Economic Discussions 3. 2022 Alberta Summer Games 4. Regional Emergency Management Bylaw | Len | Completed. Met with Tri-Council CAO Secretariat 2019-08-19 to discuss the agenda. |
| 19-08-442 | That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County. | Byron | |
| 19-08-444 | That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector. | Len | In progress. |



Mackenzie Regional Waste Management Commission

July 26, 2019

Mr. Len Racher, CAO
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1Z0

Re: Tipping Fee Increase

At the May 1, 2019 meeting, the Mackenzie Regional Waste Management Commission approved a tipping fee increase of \$12.00 per tonne. The tipping fee will increase from the present \$66.00 per tonne to \$78.00 per tonne effective January 1, 2020.

This was necessary due to increasing cost and the decreasing amount of Municipal Solid Waste (MSW) received. In 2018 we received 13,022 tonne compared to 15,392 tonne in 2014.

Hydrocarbon Contaminated Soil (HCS) has subsidized the operational cost at the Landfill. Prior to the construction of the Industrial Cell, Alternative Daily Cover soil was the revenue generator. Many landfills subsidize the MSW with revenue from the Industrial Waste Cell such as the Peace River landfill where residential tipping fees are \$32.00 per tonne. However, with the Oil and Natural Gas sector in an economic downturn, this source of revenue has also decreased. Some Companies are delaying remediation work while others are exploring other options. One company for example had planned to haul soil to the landfill from a spill but decided to stockpile onsite and are exploring the option of building their own cell to avoid the hauling cost.

Operationally we are decreasing cost wherever possible. A new position was approved and filled because of all the extra work with the contaminated soil. That employee has been laid off due to shortage of

work. An equipment operator left in mid-May and that position has been left vacant. We just have a casual operator as required.
For comparison, I have included tipping fee rates in other landfills.

Aqaterra – Grande Prairie

Normal Refuse - \$95.00 per tonne (minimum charge \$10.00)
Special Handling - \$190.00 per tonne – (minimum charge \$20.00)
Difficult handling mixed load.

Clairemont Landfill – Grande Prairie

Commercial/Industrial - \$95.00 per tonne
Residential non-member - \$95.00 per tonne
Mixed Loads - \$190.00 per tonne
Clean Wood Waste - \$47.50 per tonne

Whitecourt

Residential Domestic Bagged Waste >150kg - \$100.00 per tonne.
Mixed Material Not Separated - \$200.00 per tonne.
Residential Domestic Bagged Waste <150kg – no charge

North Peace Regional Landfill – Fairview

Residential – no charge
Commercial/Institutional - \$80.88 per tonne (below cost, subsidized by non-member)
Non-member - \$161.76 per tonne
Mixed Load Charge (Sorting Fee) - \$250 per hour plus tonnage

Members are requisitioned for the Residential Waste

Peace River Landfill

Main Pit - \$32.00 per tonne
Non-Member \$77.50 per tonne
Wood pit/Dry Waste - \$26.00 per tonne
Non-Member - \$77.50 per tonne
Mixed Loads - \$180.00 per tonne

MD Big Lakes – High Prairie Area

6,000 tonne per year so operates on an AEP Code of Practice, lower Regulatory Cost.

- Member - \$50.49 per tonne
- Non-Member - \$99.75 per tonne
- Construction and Demolition Waste - \$99.75 per tonne
- Associate Member Rate - \$75.00 per tonne

Westlock Landfill

- Residential charges - \$70.00 per tonne
- Commercial Charges - \$85.00 per tonne
- Non-Member Rates – Double the Tipping Fee
- Double the Tipping fee for loads with over 25% recyclable material

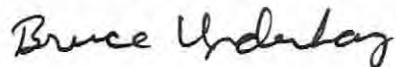
Foothills Regional Landfill

- Minimum charge up to 100kg - \$10.00
- General Household and Commercial Waste - \$102.00 per tonne
- Hard to Handle Waste - \$159.00 per tonne
- Construction and Demolition Waste - \$150.00 per tonne
- Clean Wood - \$50.00 per tonne
- Yard Waste and Branches - \$70.00 per tonne

Mountain View Regional Landfill – Didsbury Landfill

- Landfill (sorted) - \$95.00 per tonne
- Landfill (unsorted) - \$138.00 per tonne

Thank you



Bruce Underhay, Manager MRWMC

July 29, 2019

Lenard Racher, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0

Dear Lenard Racher:

RE:2018 Northern Alberta Disaster Recovery Program– Municipal Payment Summary

I am writing to advise that the Disaster Recovery Program has received your request for \$58,671.68. A payment summary and a listing of eligible costs are enclosed. As you had remaining advance of \$500,000.00, no payment will be forthcoming. A payment summary listing all eligible costs is enclosed.

| Project Number | Project Description | Amount Submitted | Amount Paid Against Advance |
|--|---------------------|--------------------|-----------------------------|
| Advance Outstanding after last reconciliation | | | \$500,000.00 |
| 2 | Clean-up | \$58,671.68 | \$55,287.20 |
| Total | | \$58,671.68 | \$55,287.20 |

| | |
|---|---------------------|
| Advance Outstanding after current reconciliation | \$444,712.80 |
|---|---------------------|

Please be advised that these projects are now closed. The total remaining to reconcile with the advance payment, after this submission is taken into account, is \$444,712.80.

Please be assured that throughout this process, we will continue to work with you to finalize your claim. If you have any questions or concerns, please contact your Case Manager, Rufaro Dube at 780-638-4101 or by email at Rufaro.dube@gov.ab.ca.

Sincerely

Eric Winterburn
Manager, Municipal Recovery

Attachment



V.S.I. SERVICES (1980) LTD

A nonprofit organization providing veterinary care in Alberta

BOX 137

FAIRVIEW AB T0H 1L0

PH 780 835 5440

vsiservices16@gmail.com

August 4, 2019

Mr. Len Racher, CAO
 Mackenzie County
 Box 640
 Fort Vermilion, AB T0H 1N0

Dear Len,

I am sending this letter as a follow up to the second quarter report of VSI expenditures, for your jurisdiction, that was e-mailed to gsmith@mackenziecounty.com and csarapuk@mackenziecounty.com

Following is an estimate of your current VSI account status:

| | Claims | | Payments | | Balance |
|------------------|-----------|----|----------|----|---------|
| Jan. 1, 2019 | | | | \$ | (5,312) |
| Payments in 2019 | | \$ | 54,800 | \$ | 49,488 |
| First Quarter | \$ 12,035 | | | \$ | 37,453 |
| Second Quarter | \$ 17,498 | | | \$ | 19,955 |

Administrative fees and investment income have not been calculated or included for the first six months of 2019.

Overall for VSI there is a 1.2% decrease in total claims for the second quarter of 2019 compared to 2018. Total costs have decreased \$ 2,968 over the same time period.

Seven (7) of the sixteen (16) VSI jurisdictions had an increase in their second quarter costs. Increases ranged from 9.2 to 49.8 % of 2018 second quarter costs. Decreases in the other nine (9) jurisdictions ranged from 0.3 % to 39.9 % of 2018 second quarter costs.

For the year VSI cost increased by 3.2% or \$11,828. Five (5) jurisdictions have increases between 1.2 and 72.1% for the year, nine (9) have decreases between 0.5 and 34.4%

Your 2019 second quarter claims are \$ 1,476 (9.2%) higher than they were in 2018. For the year you are \$3,867 (15.1%) over last year's pace.

If you have any questions or if you detect any errors in the report or in my calculations in this letter please let me know.

Yours sincerely

 Rik Vandekerkhove, Manager

cc Grant Smith
 Colleen Sarapuk





August 5, 2019

File: 12/120

Municipalities of Alberta

Re: Town of Peace River GST Audit Concern

Colleague,

In May 2019, following a routine GST audit, the Town of Peace River was advised by the Canada Revenue Agency (CRA) that our intermunicipal cost sharing agreements were assessed as being subject to Federal Goods and Services Tax (GST). The Town's third-party auditing firm, MNP, appealed the ruling, but CRA maintained that the agreements are taxable and subsequently issued a demand letter for over \$600,000.

The Town is extremely concerned by the implications of this ruling and the effect it will have on *all* Alberta municipalities, particularly on Intermunicipal Collaboration Frameworks. Municipal Affairs has contacted Town administration and shares our concerns on this issue.

On direction from Council, the Town has contacted FCM, AUMA, RMA, and NADC. FCM concurs that this finding has serious implications for all municipalities nationwide and has submitted our case to an independent tax lawyer for legal review. In addition, the Town is working with AUMA on an Emergency Resolution to be presented in September. Finally, we are engaging in a concerted advocacy campaign with Provincial and Federal elected officials, along with prospective Federal candidates. We believe it is critical that this re-interpretation be reviewed, and the tax status of cost-sharing agreements be clarified.

The Town requests that your Council join us in our advocacy effort. We invite you to contact AUMA, FCM or any other advocacy body who may be able to assist in having this ruling reconsidered. We further ask you to consider contacting your respective MLAs and MPs, along with any other official or candidate who can press for a reconsideration of this ruling.

Thank you for your attention to this very serious matter.

Sincerely,

A handwritten signature in black ink that reads "Christopher J. Parker". The signature is written in a cursive style and is positioned above a horizontal line.

Christopher J. Parker, CLGM, CAO
THE TOWN OF PEACE RIVER





TOWN OF PEACE RIVER Briefing Document

Presenter: Mayor and Council, Town of Peace River

Topic: GST Audit Review

Background

On March 4, 2019 the Town of Peace River underwent our routine GST/PSB (Public Service Body) Audit. The Town's previous audit was conducted in 2011.

On May 3, Canada Revenue Agency (CRA) released their results which assessed GST on "a supply of a right to enter, to have access to, or to use property of the government, municipality, or other body". CRA ruled that the "town supplied a right to use the municipal property to other municipalities through the use of cost-sharing agreements." The amount of the reassessment was \$609,571.41.

To be clear: the cost-sharing agreements in question have been in place since at least 2002. The specific agreement examined in 2019 was the same agreement in place during the audit in 2011. However, in the recent audit, CRA reinterpreted the questions of 'supply', 'public purpose' and 'third party benefit' with respect to cost-sharing agreements.

Town of Peace River facilities have a flat payment scale which does not discriminate on the basis of residence. No passes, rights of use or access are provided as a result of these contributions and the agreements are specifically worded towards regional benefit.

Appeal and Review

The Town appealed the initial ruling and on July 16, we were told the ruling was upheld. Interest on the outstanding amount has been accruing since April 25, and on July 22, the Town was notified by CRA that the case has proceeded to collections. On direction from our Council, the Town will be continuing the appeal process with CRA. This could take up to a year.

Concerns

This ruling – a reinterpreting of CRA bulletin on GST for Grants and Subsidies - has set a number of precedents which will be problematic for municipalities:

1. An auditor is now permitted to 'parse' an existing agreement to justify a finding even if the remainder of the agreement contradicts that finding.
2. Municipalities are no longer able to rely on the GST/HST Technical Information Bulletin B-067 with respect to determining supply as it relates to on-going programs of financial support.
3. It is no longer clear which cost-share items may be now assessed as supply. Furthermore, transactions not contained within the cost-share agreement are being assessed as though they were. Examples drawn from the Town's case include:
 - a. A \$3000 contribution to Canada Day Fireworks. This item is not part of the cost sharing agreement and no direct benefit was provided to the grantor.

- b. \$4000 in contributions to the Healthcare Attraction and Retention Committee. Again, not part of any cost-sharing agreement and any supply provided by this group falls within the public interest.
 - c. 50% of the salary of an RCMP Liaison Officer – not subject to any cost sharing agreement.
 - d. \$8,000,000 in donations to the capital costs of constructing a new regional multiplex. In addition to not being subject to the cost-share agreement, the contributions did not confer a supply of access to any property or service made by the municipality. This item was the most frustrating (and most costly) as the Town has been requesting funding for four years and the only time the Federal government acknowledged this project was to tax it.
4. The required ICF Agreements will now have to include a tax provision. Given the lack of consistency in how the regulation is being applied, this could prove extremely challenging in terms of determining which services should be considered supply. Municipalities must be prepared to have a future auditor reinterpret the agreements yet again. The cost of reversing any collection or remitting will create a substantial economic burden.

Our Council has passed the following Motions:

MOTION-19-07-261 Councillor Good moved that the Town contact AUMA and FCM to get legal advice and proceed as recommended.

MOTION CARRIED

MOTION-19-07-262 Councillor Needham moved that the Town consider undertaking some political advocacy work to raise awareness of the issue both Federally and Provincially across all party lines.

MOTION CARRIED

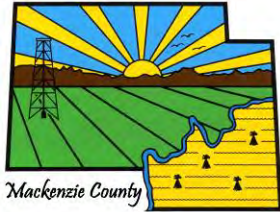
Action

The Town has submitted this issue to FCM, AUMA, NADC, RMA, and Municipal Affairs. All of these bodies are extremely concerned about the precedent represented in this ruling. FCM is seeking an independent legal review of the issue and is considering intervenor status. AUMA is assisting the Town in preparing an Emergency Resolution to be presented in September.

In addition, the Town is actively engaging Provincial and Federal officials as well as prospective Federal candidates on this matter.



Christopher J. Parker, CLGM, CAO
THE TOWN OF PEACE RIVER



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

August 14, 2019

The Honourable Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

**RE: BILL 6 – ENHANCED PROTECTION FOR FARM AND RANCH
WORKERS ACT – CONSULTATIONS**

Mackenzie County is aware that Bill 6 consultations are underway and scheduled in various locations across the province in order to gather feedback from farmers, ranchers, and other stakeholders. Mackenzie County is situated in the most northwestern part of the province and consists of 12 percent of Alberta's landmass. Additionally the County hosts over 50% of Alberta's organic farmers and a high percentage of family farms.

As such, Mackenzie County respectfully requests that a consultation session be held in one of our communities to allow our residents the same opportunity to participate in this process without having to travel a great distance and incur significant travel costs. Currently the nearest consultation locations are Fairview, Grande Prairie, and High Prairie, all of which are approximately 400 – 500 kilometers away.

We are also aware that there is an online survey available for those that are unable to attend, however we feel that our residents should be provided the same opportunity for in person consultation, as it is a much more valuable and personal conversation.

Minister of Agriculture & Forestry

Page 2

August 14, 2019

Thank you for your consideration and we look forward to hearing from you. Please feel free to contact me at (780) 926-7405 or contact our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen".

Josh Knelsen

Reeve

Mackenzie County

c: Dan Williams, MLA – Peace River
Mackenzie County Council
Ernie Peters, Chair, Mackenzie County Agricultural Service Board

From: [Logan Skretting](#)
To: [Carol Gabriel](#)
Cc: dan_williams@assembly.ab.ca; [Peace River](#); [Tim Schultz](#)
Subject: RE: Bill 6 Consultations
Date: August 15, 2019 11:17:29 AM
Attachments: [2019-08-14 Alberta Agriculture and Forestry - Bill 6 Consultations.pdf](#)

Good morning,

I am writing in response to the attached letter we received yesterday.

Thank you for your interest in the Farm Freedom and Safety Act consultations.

We are wrapping up consultations by the end of August in order to move forward with the repeal and replace of Bill 6.

The limited time and budgetary constraints have forced us to make some tough decisions.

Unfortunately, there are no available dates in the remainder of August.

However, we happily invite you to attend any of the 3 scheduled stops in the Peace region.

| | | | |
|---------------------|-----------|---|----------------------------------|
| Thursday, August 22 | 10-12noon | Grande Prairie Saskatoon Lake Hall | 83007 TWP 722 Wembley |
| Thursday, August 22 | 3-5pm | Fairview Grande Prairie Regional College (Room 144) | 11235 98 Ave Fairview TOH 1L0 |
| Friday, August 23 | 3-5pm | High Prairie Legion | 4721 51 Ave High Prairie TOG 1E0 |

We understand the distance some may have to travel.

For those unavailable to attend, we offer the online survey.

<https://www.alberta.ca/farm-freedom-and-safety-engagement.aspx>

Thank you for reaching out

Logan Skretting
Ministerial Assistant
Agriculture and Forestry
780 427 4833

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Mackenzie County

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August 14, 2019

The Honourable Devin Dreeshen
Minister of Agriculture and Forestry
229 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: CHUCKEGG CREEK WILDFIRE 2019

Mackenzie County expresses gratitude and many thanks for all your hard work and support through the largest disaster our municipality has ever seen, the 2019 Chuckegg Creek Wildfire.

Mackenzie County requests that an investigation of the Chuckegg Creek Wildfire be conducted, including land management practices and the financial implications imposed on our County. We ask that there be an opportunity for our community members to provide their input as well.

Thank you in advance for your consideration of this request, we look forward to possibly meeting with you at the RMA Conference in November. If you have any questions, please feel free to contact me (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Sincerely,

Josh Knelsen
Reeve
Mackenzie County

c: Dan Williams, MLA – Peace River
Mackenzie County Council



Mackenzie County

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August 14, 2019

The Honourable Ric McIver
Minister of Transportation
320 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

**RE: RECLASSIFICATION OF SERVICE RIGS AND REPLACING OF RURAL
ROADS PERMITS**

Mackenzie County is in receipt of the letter from Northern Sunrise County regarding the Reclassification of Service Rigs and Replacing of Rural Road Permits. Mackenzie County is in support of their letter and agree that:

- Municipalities maintain and direct traffic patterns on their local roads according to what the road were designed to be able to handle.
- Reclassifying service rigs as off-road vehicles such as farm equipment would be a detriment to municipalities, and that
- Rural road permits need to be left in control of the municipality that they are in as they know which roads are best for handling the different types of traffic.

It would be beneficial to Mackenzie County to know when an increase in traffic is forthcoming in order to maintain and schedule regular maintenance of our roads. A road use agreement much like we have with the logging and gravel industries, would protect the existing infrastructure and the safety of all users. It is recommended that this new law be adjusted to ensure all service rigs contact the affected municipality prior to entry. We believe this to be a solution of best fit for all parties involved.

Minister of Transportation

Page 2

August 14, 2019

Thank you in advance for your consideration of this request. If you have any questions, please feel free to contact me (780) 926-7405 or our Chief Administrative Officer, Len Racher at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen". The signature is fluid and cursive, with a prominent loop at the beginning.

Josh Knelsen

Reeve

Mackenzie County

c: Dan Williams, MLA – Peace River
Mackenzie County Council

From: alberta.news@gov.ab.ca
Sent: August 15, 2019 8:30 AM
To: Carol Gabriel
Subject: News Release: Greater local input in caribou recovery planning

Greater local input in caribou recovery planning

August 15, 2019 [Media inquiries](#)

Local perspectives will play a larger role in caribou recovery planning following the establishment of three sub-regional caribou task forces in Alberta.

Regional experts, including representatives of municipalities, Indigenous communities, industry, recreational users and environmental non-government organizations, will provide recommendations to government regarding land-use planning and caribou recovery actions. The three sub-regional planning task forces will focus on the northwest, northeast, and west-central areas of Alberta, where caribou habitats exist.

“In accordance with our commitments made during the election, we are looking to develop a common-sense approach to protecting Alberta’s woodland caribou populations while balancing economic and employment concerns. We will be engaging experts and stakeholders in a variety of areas – Indigenous communities, industry, biologists and hunters and trappers to name a few – to create a made-in-Alberta solution that protects jobs and access while ensuring woodland caribou populations thrive long-term.”

Jason Nixon, Minister of Environment and Parks

“We are pleased the Government of Alberta is making caribou a priority and engaging with key stakeholders and local communities. Regional perspectives should be considered in land-use planning and caribou recovery, and the Canadian Association of Petroleum Producers appreciates the opportunity to participate in the process.”

Tim McMillan, president and CEO, Canadian Association of Petroleum Producers

“Creating caribou sub-regional task forces that involve all key stakeholders is fundamental in continuing to move this file forward. As a municipal leader, I believe these task forces will help to ensure the overall sustainability of caribou in Alberta, and ensure that a land use-centred foundation is utilized that considers all users of the land base. Having municipalities at the table provides for a balanced approach to consider the socio-economic impacts of potential plans from a sustainability and viability perspective.”

Maryann Chichak, mayor, Whitecourt

The province will work with industry and local communities, including First Nations, over the summer to nominate representatives to participate in the sub-regional task forces. Other stakeholders and affected land users will have opportunities to contribute to working groups or planning committees working under the guidance of the task forces. It is expected that the task forces will begin their work this fall.

All Albertans will have an opportunity to shape sub-regional range plans that result from the recommendations of the task forces through a thorough public engagement process.

The mandate of the task forces includes support for a working landscape that will balance social, environmental and economic interests.

The establishment of the sub-regional planning task forces fulfils a government platform commitment to form a caribou range task force.

The province is also gathering public feedback on the draft agreement with the federal government for caribou recovery under Section 11 of the federal *Species At Risk Act*. Albertans can provide their feedback at talkaep.alberta.ca until Oct. 6.

Related information

- [Sub-regional caribou task forces](#)
- [Public feedback for Section 11 draft agreement](#)

Media inquiries

Jess Sinclair

587-873-5564

Press Secretary, Environment and Parks

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Explore this section

- [Caribou range planning](#)
 - **Caribou sub-regional task forces**
 - [Caribou protection plan](#)
 - [Caribou range maps](#)
 - [Draft Provincial Woodland Caribou Range Plan](#)

Caribou sub-regional task forces

The Alberta government is establishing three caribou sub-regional task forces to advise government on sub-regional planning, including caribou recovery actions.

Caribou sub-regional task forces

In August 2019, the province created three caribou sub-regional task forces that will advise government on land-use planning at a local scale, including caribou recovery actions. Sub-regional plans will be built on a foundation of science and socio-economic assessments, which help us to understand how sub-regional plans work within local and regional economies.

Initially, the task forces will focus their efforts on providing recommendations to government on draft sub-regional plans for Cold Lake, Bistcho Lake and Upper Smoky planning areas, which will address recovery outcomes for the Bistcho, Cold Lake, Narraway, and Redrock-Prairie Creek caribou ranges.

Click below for maps of sub-regional planning areas:

- [Cold Lake sub-regional planning area](#) (PDF, 655 KB)
- [Bistcho Lake sub-regional planning area](#) (PDF, 724 KB)
- [Upper Smoky sub-regional planning area](#) (PDF, 774 KB)

Each Caribou Sub-regional Task Force will include representatives from local municipalities, Indigenous peoples and communities, the energy sector, the forestry sector, trappers, recreational users, environmental non-government organizations, and other local stakeholders and knowledge holders.

Task force membership will be determined by early September. Other stakeholders and affected land users will have opportunities to contribute to working groups or planning committees working under the guidance of the task forces. It is expected that the sub-regional task forces will begin their work this fall.

The Cold Lake sub-regional plan will be drafted by the end of 2019, with Bistcho following in the spring of 2020, and Upper Smoky by the fall of 2020.

There will be future opportunities for all Albertans to shape plans before they are finalized. The province will conduct public and Indigenous consultation related to any draft sub-regional plans that flow from recommendations of the task forces.

Draft Provincial Woodland Caribou Range Plan

Alberta's 2017 Draft Provincial Woodland Caribou Range Plan built upon previous work to develop actions and strategies to meet provincial and federal caribou population and habitat objectives. That draft plan is available to the caribou sub-regional task forces as a resource when considering caribou outcomes within each sub-region. To review the draft plan, see:

- [Draft Provincial Woodland Caribou Range Plan](#)
- [Draft Range Plan Highlights: Alberta's Approach to Achieve Caribou Recovery](#)

Related information

- [Alberta Woodland Caribou Recovery Plan](#)
- [Caribou Protection Plan](#)
- [Caribou Range Maps](#)
- [Species at Risk Publications and Web Resources: Mammals](#)











See under the Woodland Caribou section of this page for the following document: *Status of the Woodland Caribou (Rangifer tarandus caribou) in Alberta*

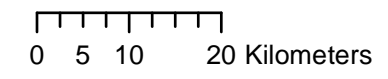
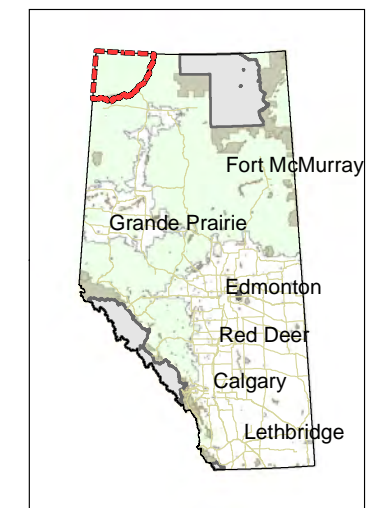
- [Woodland Caribou Policy for Alberta](#)
- [Draft Canada - Alberta Conservation Agreement for Woodland Caribou \(s.11\)](#)

Federal Recovery Strategies and Guiding Documents

- [Action Plan for the Woodland Caribou \(Rangifer tarandus caribou\), Boreal Population, in Canada - Federal Actions](#)
- [Recovery Strategy for the Woodland Caribou, Boreal population \(Rangifer tarandus caribou\) in Canada](#)
- [Recovery Strategy for the Woodland Caribou, Southern Mountain population \(Rangifer tarandus caribou\) in Canada](#)
- [Report on the Progress of Recovery Strategy Implementation for the Woodland Caribou \(Rangifer tarandus caribou\), Boreal population in Canada for the Period 2012 to 2017](#)

Bistcho Lake Sub-regional Plan

-  Bistcho Lake Sub-regional Boundary
-  Green Area
-  White Area
-  Provincial Park or Protected Area
-  First Nations Reserve
-  Metis Settlement
-  Population Centre
-  Hydrography
-  Primary Highway
-  Secondary Highways



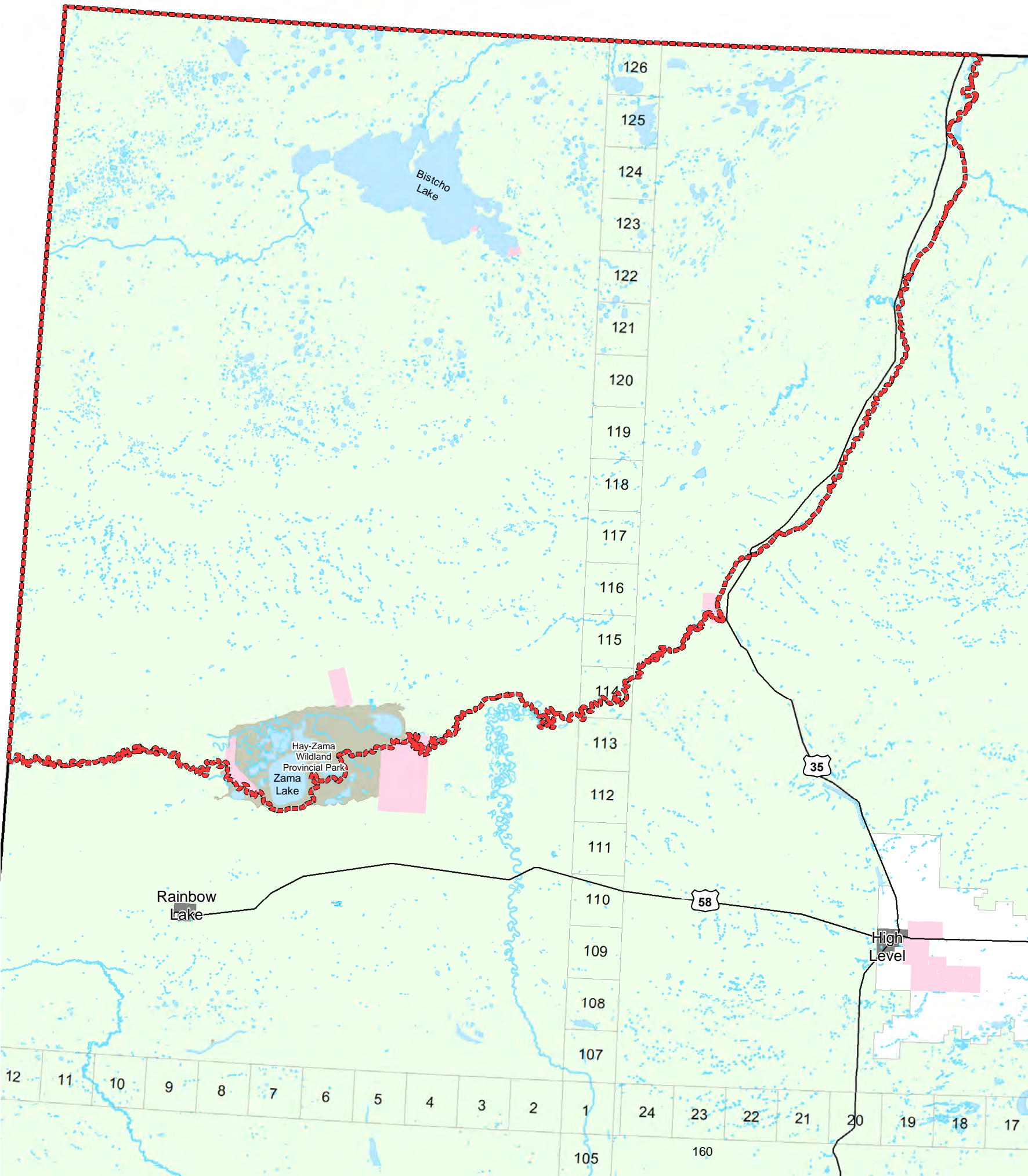
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Coordinate System: NAD83 10TM AEP Forest
 Prepared By: Air, Biodiversity and Policy Integration Branch,
 Policy and Planning Division CAR 19-007
 Prepared For: Planning Branch
 Date of Completion: July 24th, 2019.

Alberta Environment and Parks

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 Open Data License (2019).

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 danger, or hazard and whether it is otherwise useful or suitable for
 any use the user may make of it.



Carol Gabriel

From: MA.geptbranch@gov.ab.ca
Sent: August 14, 2019 3:01 PM
To: Office
Subject: Interim MSI and GTF Funding Allocations

Dear Chief Elected Officials,

As you know, the provincial budget has been delayed until the fall this year due to the provincial election. I recognize this delay has created some uncertainty for municipalities and Metis Settlements as grant funding is contingent on the provincial budget.

To help mitigate these concerns, I am pleased to announce our government has decided to provide interim funding allocations to municipalities and Metis Settlements in advance of the budget under the Municipal Sustainability Initiative (MSI) and the Federal Gas Tax Fund (GTF). The funding allocations under the GTF reflect the entire 2019 amount that will be allocated while the final decisions on grant funding under the MSI will be made as part of the normal budget process.

In addition, I am pleased to announce that to reduce red tape for municipalities and Metis Settlements, the MSI Operating program has been streamlined for 2019. Spending plans will no longer be required to receive payment of the operating allocations. Instead, municipalities and Metis Settlements will only need to report on how they used the funding. More information will be available in the program guidelines.

The interim allocations are available on the Alberta Government website [here](#). Further information on how these amounts were determined is provided below. You will receive written confirmation of these funding amounts soon, and program guidelines will be available by September.

Municipal Sustainability Initiative

A total of \$597 million is being made available to municipalities and Metis Settlements under the MSI at this time. This includes \$260 million under the MSI capital component, \$307 million under the Basic Municipal Transportation Grant component, and \$30 million under the MSI operating component. These interim allocations will ensure local governments have access to a significant amount of capital funding while the Provincial government reviews the findings of the Blue Ribbon Panel on Alberta's Finances. Final decisions on the total amount of MSI for this year and funding targets for future years will be announced as part of the fall budget.

Gas Tax Fund

GTF allocations are based on \$473.5 million in funding Alberta is expected to receive from the Government of Canada. This includes the one-time payment of \$229.5 million announced in March 2019, and represents the entire amount of GTF funding for this year.

Allocations for individual municipalities and Metis Settlements have been calculated by applying the GTF funding formula to the regular funding of \$244 million and to the additional funding of \$229.5 million. This means the minimum allocation for local governments other than summer villages has effectively been doubled to \$100,000, and the base allocations for summer villages has effectively been doubled to \$10,000.

Both the regular and top-up allocations are subject to the current GTF program terms and conditions. Payment of 2019 GTF funding is subject to Alberta receiving the transfer of funds from the federal government, in

addition to municipalities and Metis Settlements meeting their standard reporting and project commitment requirements.

I look forward to working with you to continue to support the public infrastructure that is essential to your community and Alberta's economic growth.

Sincerely,

Kaycee Madu
Minister of Municipal Affairs



CLASS
of
2019



Thank You

Mackenzie County

for sponsoring a 2019 bursary to support graduating high school students in the furthering of their education.

2019 Bursary Recipients

Jordan Schartner

Austin Morris

Tianna Hinson

Tatiana Malmquist

Tyler Bateman

Alyssa Lamberton